

Regular Town Board Meeting
This meeting was held virtually through WebEx
March 8th, 2021

The Regular Town Board Meeting of the Town of Tuxedo was held on Monday, March 8th, via WebEx, and called to order by Supervisor English at 7:00 p.m.

A recording of the meeting will be available on the Tuxedo YouTube site.

The meeting was opened by a pledge of allegiance to the flag.

Town Board Members Present:

Mr. David McMillen	Councilmember
Ms. Maria May	Councilmember
Mr. Jay Reichgott	Councilmember
Mrs. Michele Lindsay	Deputy Supervisor
Mr. Kenneth English	Supervisor

Town Board Members Absent: None

Recording Secretary: Marisa Dollbaum Town Clerk

Other Town Officials Present:

Mr. Howard Protter, Esq.; Mr. Robert Dollbaum, Highway Superintendent; Mr. Frank Peverly, Zoning Board Chairman; Dave Maikisch, Building Inspector; Mr. Brian Sullivan, Bookkeeper; Russ Shaver, Zoning Board Member; Ned Kugel, Planning Board Member; Deidre Murphy, Planning Board Member; John Banyo, Planning Board Chairman

Public Comments on Agenda Items:

- There were no public comments on the agenda items.

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AGENDA ITEMS:

1. Reorganization of the Tuxedo Recreation Department

Discussion:

Supervisor English explained that inconsistencies were discovered during the annual reorganization for the Town. The 2018 reorganization listed Shari Brooks as the Supervisor's Clerk with duties to include; Recreation Coordinator, Summer Camp Director, insurance coordinator, and permit coordinator. Civil Service provides a position control report that lists approved job titles for the Town and a Supervisor's Clerk is not an approved position. The control report listed the Recreation Coordinator as vacant and Secretary to the Supervisor assigned to Shari Brooks. Civil Service does not allow the Secretary to the Supervisor to be combined with another job title. Positions must be approved by Civil Service otherwise the Town is in violation of NYS Civil Service Law, Section 22. Supervisor English worked with Civil Service to create an allowed combined full time position. That position was offered to Shari Brooks, which she declined and her last day was February 5th. On February 19, Shari wrote to the Town Board to express interest in a part time recreation position. Supervisor English let her know that the Town was waiting for approval from Civil Service. On March 2nd Civil Service approved the new position of Office and Recreation Coordinator #1923. The Town now has the option of having one full time position or two part time positions. The next step is to meet with Shari Brooks and discuss the responsibilities and expectations of the part time Recreation Coordinator. The Town Board appreciates the commitment and many years of service from Shari Brooks. The Town Board is committed to keeping the Summer Camp and all community activities.

There was no action taken.

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2a. Resolution declaring Planning Board Vacancy

Motion made by Deputy Supervisor Lindsay, seconded by Supervisor English,

Whereas Darren Maynard has been a member of the Town of Tuxedo Planning Board with a term expiring on December 31, 2022; and

Whereas Darren Maynard has not attended recent meetings and has sold his residence in Tuxedo to relocate his residence out of state to the state of Massachusetts; and

Whereas at the request of the planning board chair and this town board, the Attorney for the Town has written Darren Maynard to confirm his change of residence and thank him for his service to the town; and

Whereas Darren Maynard has not responded to said communication; and

Whereas residency in the Town or an adjoining county is a requirement for the position of planning board membership.

NOW THEREFORE BE IT RESOLVED:

☐ That by virtue of his failure to meet the residency requirement for the position of planning board member, Darren Maynard 's position on the planning board is determined to be now vacant by operation of law.

☐ That the Town Board thanks Darren Maynard for his service to the Town of Tuxedo

☐ That the clerk sends a copy of this resolution to Darren Maynard at his new address.

ON ROLL-CALL VOTE;	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	David McMillen	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye

2b. Resolution to appoint New Planning board member.

Motion made by Deputy Supervisor Lindsay, seconded by Councilmember May,

Whereas there is an open position on the planning board to fill out the remaining term of Darren Maynard for a term expiring on December 31, 2022; and

Whereas Kristy Apostilides has expressed interest in filling that position and assuming the responsibilities of training and participation associated with Planning Board membership.

NOW THEREFORE BE IT RESOLVED

That Kristy Apostilides is hereby appointed to the planning board with a term ending 12/31/2022.

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ON ROLL-CALL VOTE;	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	David McMillen	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye

3. Approval of additional work hours for Clerk to Town Justice, Patricia Marsh

This agenda item was tabled for further discussion as to whether or not the Town had to provide an employee with benefits if they worked thirty hours a week.

No action was taken.

4. Approval of temporary help for Town Assessor, Jim Davies

Motion made by Supervisor English, seconded by Councilmember May that the Town Board hereby approves temporary assistance at \$18.36/hr. for a total of 30 hours.

ON ROLL-CALL VOTE;	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	David McMillen	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye

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3. Resolutions approving promotions of Shane Smith and James Klein

Motion made by Supervisor English, seconded by Councilmember Reichgott that on the recommendation of the Highway Superintendent, the Town Board hereby appoints Shane Smith as a full time Laborer (Civil Service title #1365) and James Klein as a full time Motor Equipment Operator (Civil Service title #1430) effective immediately, at a salary rate in accordance with the collective bargaining agreement between the Town and Highway Department.

ON ROLL-CALL VOTE;	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	David McMillen	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye

MINUTES:

RESOLVED, motion made by Supervisor English, seconded by Councilmember McMillen to accept the minutes of the Regular Town Board Meeting held on February 22nd.

ON ROLL-CALL VOTE;	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	David McMillen	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye

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TOWN SUPERVISOR UPDATE

- Kenneth English attended a site visit at the Hamlet sewer plant with the DEC and they are waiting for the results. He stated the sewer plant is well beyond its usable lifespan. The Tuxedo Farms LDC is working to get the new sewer plant open. The Police Reform Reinvention Collaboration had a successful meeting on February 24th. Their next meeting is on March 24th. The next Tuxedo Farms LDC meeting is March 18th at 10am.

TOWN BOARD UPDATES

- Michele Lindsay, Deputy Town Supervisor, stated the P.O.R.E. committee is working on the Tuxedo Art and Music Event. They will fund the event using grants, sponsorships and ticket sales. They will not be using tax payer money. The next Zoning workshop will be Monday, 3/15 at 6:30pm. They are working on finalizing revisions of the Zoning Code to match the Comprehensive Plan. There will be two educational webinars scheduled for April to help complete Climate Smart Community action items. The Climate Smart Community Task Force now has a page on the Town's website. Their meetings are every Monday at 5:30pm held on the Town's webex.
- Maria May, Councilmember, stated she is on the Tuxedo Park Library Board and they are working on their strategic plan. A survey will be circulated to ask residents their opinions on potential uses of the Library.
- David McMillen, Councilmember, had nothing to report.
- Jay Reichgott, Councilmember, gave an update on the proposed Verizon cell phone tower. There was a site visit on February 25th to look at the proposed area near the Lucky Skate Park. He is working on clarifying the status of land that was designated as the park. Several residents have inquired about FIOS being brought to Tuxedo. The Town does not have the required fiber optic cables and Verizon has no immediate plans to install them.

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VOUCHERS:

RESOLVED, Motion made by Supervisor English, seconded by Councilmember McMillen, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012918077 to 2012918147

General Fund :	\$103,540.10
Part-Town Fund:	\$18,958.89
Highway Town Wide .:	\$41,610.07
Highway Part Town	\$3,145.00
Refuse and Garbage Disposal:	\$60,646.20
Hamlet Sewer District:	\$6,868.12
Total Abstract Amount:	\$234,768.38

ON ROLL-CALL VOTE;

Supervisor Kenneth English	Aye
Deputy Supervisor Michele Lindsay	Aye
Councilmember David McMillen	Aye
Councilmember Maria May	Aye
Councilmember Jay Reichgott	Aye

MONTHLY REPORTS:

Monthly reports were submitted by the Building Department, Police Department, Justice Court and Town Clerk.

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DEPARTMENT UPDATES

- Marisa Dollbaum, Town Clerk, thanked resident Elyse Fuller for the information she shared to help residents find vaccine appointments. She mentioned the website vaccinefinder.org as another resource and stated CVS continued to have appointment availability.
- John Banyo, Planning Board Chairman, gave an update on the Watchtower project, which is primarily in Ramapo. There are seven acres in Tuxedo being utilized for a driveway. The completion date is late 2025 to early 2026.
- Rob Dollbaum, Highway Superintendent, thanked the Town Board for the approval of Shane and James to become full time Highway employees. His crew will continue tree trimming until the end of March. There has been progress at the rock pile on Long Meadow Rd. They will begin roadwork including pot hole repairs and mentioned mulch season will begin soon.
- Building Inspector, David Maikisch, stated he is still receiving complaints about garbage cans being left out and light disturbance. He asked that the Board look into a resolution to help enforce those issues.

PUBLIC COMMENTS

- Resident Jerry Mottola, asked if improvements made on a home prior to a permit being required would have any consequence. Town Attorney Protter said that new code changes would not be applied to older work.
- Resident Erin Wenzler asked when a decision would be made regarding the Recreation Department and Summer Camp. Supervisor English replied that he would be scheduling a meeting with Shari Brooks tomorrow and a decision would be made soon.

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Other Business:

There was no other business.

ADJOURNMENT

RESOLVED, motion made by Supervisor English, seconded by Councilmember May to adjourn the meeting at 9:43 p.m.

ON ROLL-CALL VOTE;	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Supervisor:	Kenneth English	Aye
	Councilmember:	David McMillen	Aye

Respectfully submitted,



Marisa Dollbaum
Town Clerk
Town of Tuxedo