

**CALL TO ORDER
REGULAR TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

Call to Order

_____ called to order the Town Board Meeting of June 08, 2020 at _____ p.m.

Pledge of Allegiance to the Flag

Please rise and join me in reciting the Pledge of Allegiance.

**MINUTES
REGULAR TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

Resolution Accepting Minutes

Motion made by_____, moved by_____ seconded by _____ to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on May 27, 2020.

ON ROLL-CALL VOTE:

Councilmember David McMillen
Councilmember Maria May
Councilmember Jay Reichgott
Deputy Supervisor Michelle Lindsay
Supervisor Kenneth English

**Regular Town Board Meeting
Town of Tuxedo Town Board
This meeting was held virtually through WebEx
May 27, 2020
Page 1 of 4**

The Regular Town Board Meeting of the Town of Tuxedo was held on Monday, May 27, 2020 via WebEx, and called to order by Supervisor English at 7:00pm.

A recording of the meeting will be available on the Tuxedo YouTube site.

The meeting was opened by a pledge of allegiance to the flag.

Town Board Members Present:	Ms. Maria May	Councilmember
	Mr. Jay Reichgott	Councilmember
	Mrs. Michele Lindsay	Deputy Supervisor
	Mr. Ken English	Supervisor

Town Board Members Absent:	Mr. David McMillen	Councilmember
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Other Town Officials Present:

Mr. Howard Protter, Esq.: Police Chief, Arthur Abbott; Superintendent of Highway's, Robert Dollbaum; Mr. John Banyo Planning Board Chair., Mr. Ned Kugel, Planning Board Alternate

Recording Secretary:	Donna Matthews	Town Clerk
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Minutes:

Minutes

RESOLVED, motion made by Supervisor English seconded by Deputy Supervisor Lindsay to accept the minutes of the regular by-monthly Town Board Meeting held via WebEx on May 11, 2020.

ON ROLL-CALL VOTE;	Councilmember	Maria May	Aye
	Councilmember:	David McMillen	Absent
	Councilmember :	Jay Reichgott	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Supervisor:	Kenneth English	Aye

**Supervisor/Board
Update**

Town Supervisor / Town Board update:

Supervisor English thanked Shari Brooks for her help in putting together the Memorial Day Ceremony, as well as videotaping it. Unfortunately, the Town was restricted to a crowd of 10 people or less with social distancing. The video is available to view on the Tuxedo YouTube site.

Supervisor English commented that he and Deputy Supervisor Lindsay have been part of all the daily updates from Steve Neuhaus on the Covid-19 situation. The businesses opening now in Phase One will need a safety plan. Deputy Supervisor Lindsay said that businesses opening in Phase One will need to sign an affirmation following the governor's orders on safety protocols. Phase 2 can be as early as June 9th.

Supervisor English suggested that everyone go on the New York Forward website. It has all the updates. Deputy Supervisor Lindsay reminded everyone that the Moving forward Presentation will still take place via WebEx on June 20, 2020. The Economic Development Committee will give an overview to Orange County Executive Steve Neuhaus, New York State Senator Jen Metzger and State Assemblyman Karl Brabenec on the things they have been working on.

PUBLIC COMMENTS ON AGENDA ITEMS:

Public Comments

There were none.

AGENDA ITEMS:

1. Discussion – Outdoor Dining:

Outdoor Dining

It was determined that local restaurants that wish to open for outdoor dining would need to have site plan approval from the Planning Board. June 9th is the earliest they could do this.

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2. Resolution to waive 30 day wait period to upgrade Liquor License: to Tuxedo Hospitality (Steve's Pizza)

Motion made by Deputy Supervisor Lindsay, seconded by Councilmember May to waive the 30 day wait period to Tuxedo Hospitality to upgrade their liquor license.

ON ROLL-CALL VOTE;	Councilmember:	Maria May	Aye
	Councilmember:	David McMillen	Absent
	Councilmember :	Jay Reichgott	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Supervisor:	Kenneth English	Aye

3. Resolution of adoption – Moratorium on Development Approvals

WHEREAS, an introductory Local Law, entitled “Moratorium on Development Approvals” was introduced before the Town Board of the Town of Tuxedo on April 13, 2020, and upon notice duly published and posted, a hearing was held on April 27, 2020, before the Town Board, and

WHEREAS, public discussion was heard at such hearing concerning the merits and environmental significance of said introductory local law,

BE IT RESOLVED, that the adoption of the introductory Local Law entitled “Moratorium on Development Approvals” is a Type II action under SEQR and is hereby determined not to have a significant effect on the environment.

BE IT FURTHER RESOLVED, that the introductory Local Law entitled “Moratorium on Development Approvals” of the Town of Tuxedo be and hereby is adopted as Local Law # ____ of 2020 of the Town of Tuxedo on May 27, 2020.

On the motion of Deputy Supervisor Lindsay, seconded by Supervisor English, the foregoing resolution was adopted, on a roll call of 4 Ayes, 0 Nays 1 Absent

The Supervisor declared the resolution adopted

4. Resolution to approve sign permit for the Tuxedo Farmer's Market

Motion made by Deputy Supervisor Lindsay, seconded by Councilmember May, that the Town Board of the Town of Tuxedo approves the Tuxedo Farmer's Market to display their advertising sign on Route 17 by the Train Station.

ON ROLL-CALL VOTE;	Councilmember:	Maria May	Aye
	Councilmember:	David McMillen	Absent
	Councilmember :	Jay Reichgott	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Supervisor:	Kenneth English	Aye

5. Resolution to approve Zoning and Planning Board Members to attend training.

Planning and Zoning Board Training

Whereas pursuant to the New York State Town Law all members of the Town Zoning Board and the Town Planning Board must undergo annual training in order to maintain their competency so as to better serve the public; and

Whereas pursuant to Town Code, the Town Board may establish requirements for training and continuing education; and

Whereas the Town Board is engaged in a systematic review of the new proposed comprehensive Zoning Law which review is also an educational experience that could be beneficial to the members of the Planning and Zoning Boards.

NOW THEREFORE BE IT RESOLVED

That the members of Motion made by Deputy Supervisor Lindsay, seconded by Supervisor English, the Planning Board and Zoning Board are invited to attend the Zoning Workshops wherein the Town Board is reviewing the Zoning Law and that such attendance shall be documented and count towards the required hours of the members' annual educational training requirements.

Steve's Pizza

Moratorium Develop.
Approvals

Sign/Farmers Mrkt.

Training

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ON ROLL-CALL VOTE;	Councilmember:	Maria May	Aye
	Councilmember:	David McMillen	Absent
	Councilmember :	Jay Reichgott	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Supervisor:	Kenneth English	Aye

6. Community Development Block Grant Project- Town Hall ADA Renovations

RESOLVED, motion by Deputy Supervisor Lindsay, seconded by Councilmember Reichgott as follows all bids that were received by the Town pursuant to the request for bids are hereby rejected.

ON ROLL-CALL VOTE:	Councilmember David McMillen	Absent
	Councilmember Maria May	Aye
	Councilmember Jay Reichgott	Aye
	Deputy Supervisor Michelle Lindsay	Aye
	Supervisor Kenneth English	Aye

RESOLVED, motion by Deputy Supervisor Lindsay, seconded by Councilmember Reichgott as follows:

Authorizing the preparation of revised bidding documents to rebid the project with the specifications providing alternate project components so that each ramp and each automatic door and the ADA compliant bathroom may be separately awarded.

ON ROLL-CALL VOTE:	Councilmember David McMillen	Absent
	Councilmember Maria May	Aye
	Councilmember Jay Reichgott	Aye
	Deputy Supervisor Michelle Lindsay	Aye
	Supervisor Kenneth English	Aye

OTHER BUSINESS

Deputy Supervisor Lindsay stated that the two bids received for the ADA improvements to the Town Hall were way too expensive. The Town was awarded a community block grant for the project but the Bids were over the budget. The Board resolved to reject the bids (#6) and will revise the bidding documents and put out for rebid.

DEPARTMENT HEAD UPDATE

The Board along with the Police Department is still working on the parking issues. Non Residents are parking all over the East Village and at the Lucky Playground as well. Chief Abbott said they have been putting up cones and signs. He said many of the cones have been taken. They will continue to patrol and watch the areas.

Highway Superintendent Dollbaum stated the Highway Department is patching roads. The bulk of the road work will take place in July. He also reported the solar company he had been speaking to about the possibility of converting the highway garage to solar had reached out to him. He noted they had seen the recent Moody's rating had been upgraded.

PUBLIC COMMENTS:

Jerry Mottola asked for an update on the Post Office land the town was looking into using as a municipal parking lot. Deputy Supervisor Lindsay said they are still considering it; however the Town will need to do the paving and striping to convert it into the parking lot. The Town will need to find a way to fund it.

VOUCHERS:

RESOLVED, motion made by Deputy Supervisor Lindsay, seconded by Councilmember May that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim 2012916827 has been deleted per Robert Dollbaum – Highway Superintendent

ADA Renovations

Other Business

Dept. Updates

Public Comments

Vouchers

**Regular Town Board Meeting
Town of Tuxedo Town Board
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General Fund :	\$ 42,796.81
Part-Town Fund:	15,409.38
Highway Town Wide :	17,342.33
Highway Part Town:	1,910.12
Refuse & Garbage Disposal:	23,994.78
Hamlet Sewer District:	2,431.00
Trust and Agency:	11,980.71

Total Abstract Amount: \$ 115,865.13

ADJOURNMENT

RESOLVED, motion made by Deputy Supervisor Lindsay, seconded by Councilmember Supervisor English, to adjourn the meeting at 8:25pm to enter into Executive Session.

Executive Session

ON ROLL-CALL VOTE:	Councilmember David McMillen	Absent
	Councilmember Maria May	Aye
	Councilmember Jay Reichgott	Aye
	Deputy Supervisor Michelle Lindsay	Aye
	Supervisor Kenneth English	Aye

RESOLVED, motion made by Supervisor English, seconded by Councilmember Reichgott to adjourn executive session and return to the regular town meeting

ON ROLL-CALL VOTE:	Councilmember David McMillen	Absent
	Councilmember Maria May	Aye
	Councilmember Jay Reichgott	Aye
	Deputy Supervisor Michelle Lindsay	Aye
	Supervisor Kenneth English	Aye

RESOLVED, motion made by Deputy Supervisor Lindsay, seconded by Supervisor English, to adjourn the meeting at 9:59 pm.

Adjournment

ON ROLL-CALL VOTE:	Councilmember David McMillen	Absent
	Councilmember Maria May	Aye
	Councilmember Jay Reichgott	Aye
	Deputy Supervisor Michelle Lindsay	Aye
	Supervisor Kenneth English	Aye

The meeting was adjourned.

Respectively Submitted,

Donna Matthews
Town Clerk
Town of Tuxedo

**MONTHLY REPORTS
REGULAR TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

The Town Board Acknowledges it is in receipt of Monthly Reports from:

Dog Control

Justice Court – Shawn Brown and Alyse McCathern for the months April, May and June

Town Clerk

DOG CONTROL REPORT

March, April May, 2020

Thomas J. Murphy

Tom Murphy has been continually patrolling all areas of the Town during the months of March, April and May, 2020.

There have been no incidents to report.

5/14/2020

Justice Court Fund Internet Reporting - Report Certification

Donna

Justice Information

Municipal Name Town of Tuxedo

Justice ID 3338400

Justice Number 407

Justice Name Shawn Brown

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

05/14/2020 01:05:11 PM / Shawn Brown / Town of Tuxedo / Submitted Document

Report Certification

Date Filed 05/14/2020

Report Period 04/2020

Report Amount \$0.00

AC-1030 Report File AC200433.407

SMB

Justice Information

Municipal Name	Town of Tuxedo
Justice ID	3338400
Justice Number	407
Justice Name	Shawn Brown

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

05/14/2020 12:31:54 PM / Shawn Brown / Town of Tuxedo / Submitted Document

Report Certification

Date Filed	05/14/2020
Report Period	03/2020
Report Amount	\$22,348.00
Date Check Sent to CFO	05/14/2020
AC-1030 Report File	AC200333.407

TOWN OF TUXEDO

TOWN JUSTICE SHAWN M BROWN

1 TEMPLE DR
TUXEDO, NY 10987

1247

DATE May 14, 2020

1-2-210

PAY
TO THE
ORDER OF KENNETH ENGLISH TOWN SUPERVISOR

\$ 22,348.00

TWENTY TWO THOUSAND THREE HUNDRED & FORTY EIGHT ////////////////////////////////////// DOLLARS

Security Features
Included
Details on BackJPMorgan Chase Bank, N.A.
www.Chase.com

FOR AC REPORT SHAWN BRWOWN MARCH 2020

⑈001247⑈ ⑆021000021⑆

837210111⑈

Justice Information

Municipal Name	Town of Tuxedo
Justice ID	3338400
Justice Number	407
Justice Name	Shawn Brown

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

06/01/2020 01:03:49 PM / Shawn Brown / Town of Tuxedo / Submitted Document

Report Certification

Date Filed	06/01/2020
Report Period	05/2020
Report Amount	\$24,541.00
Date Check Sent to CFO	06/01/2020
AC-1030 Report File	AC200533.407

1248

TOWN OF TUXEDO
TOWN JUSTICE SHAWN M BROWN
1 TEMPLE DR
TUXEDO, NY 10987

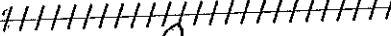
1-2-210

DATE JUNE 1, 2020

PAY
TO THE
ORDER OF KENNETH ENGLISH TOWN SUPERVISOR

\$ 24,541.00

DOLLARS  Security Features
Include:
Details on Back.

~~TWENTY FOUR THOUSAND FIVE HUNDRED & FORTY ONE~~ 



JPMorgan Chase Bank, N.A.
www.Chase.com

FOR JUDGE BROWN AC REPORT MAY 2020

⑈001248⑈ ⑆021000021⑆


837210111⑈

Justice Information	
Municipal Name	Town of Tuxedo
Justice ID	3338400
Justice Number	444
Justice Name	Alyse McCathern

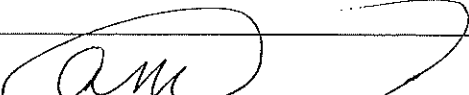
Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

05/14/2020 12:25:49 PM / Alyse McCathern / Town of Tuxedo / Submitted Document

Report Certification

Date Filed	05/14/2020
Report Period	03/2020
Report Amount	\$17,855.00
Date Check Sent to CFO	05/14/2020
AC-1030 Report File	AC200333.444

Justice Information	
Municipal Name	Town of Tuxedo
Justice ID	3338400
Justice Number	444
Justice Name	Alyse McCathern 

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

05/14/2020 01:03:51 PM / Alyse McCathern / Town of Tuxedo / Submitted Document

Report Certification

Date Filed	05/14/2020
Report Period	04/2020
Report Amount	\$0.00
AC-1030 Report File	AC200433.444

Justice Information	
Municipal Name	Town of Tuxedo
Justice ID	3338400
Justice Number	444
Justice Name	Alyse McCathern

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log

06/02/2020 10:43:46 AM / Alyse McCathern / Town of Tuxedo / Submitted Document

Report Certification

Date Filed	06/02/2020
Report Period	05/2020
Report Amount	\$18,267.00
Date Check Sent to CFO	06/02/2020
AC-1030 Report File	AC200533.444

Account#	Account Description	Fee Description	Qty	Local Share
A 1255	Marriage Licenses	MARRIAGE LICENSE FEE	3	52.50
		Sub-Total:		\$52.50
A 1603	Vital Trans - Genealogy Fee	Genealogy Copy	6	66.00
		Sub-Total:		\$66.00
A1255	Conservation	Conservation	3	2.77
		Sub-Total:		\$2.77
A2544	Dog Licensing	Female, Spayed	1	9.00
		Female, Unspayed	1	17.00
		Sub-Total:		\$26.00
Total Local Shares Remitted:				\$147.27
Amount paid to:	NYS Ag. & Mkts. for Surcharge			4.00
Amount paid to:	NYS Environmental Conservation			47.23
Amount paid to:	State Health Dept. for Marriage Licenses			67.50
Total State, County & Local Revenues:		\$266.00	Total Non-Local Revenues:	\$118.73

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Donna Matthews, Town Clerk, Town of Tuxedo, during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

**TOWN SUPERVISOR/TOWN BOARD UPDATE
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

TOWN SUPERVISOR/TOWN BOARD UPDATE:

PUBLIC COMMENTS ON AGENDA ITEMS
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020

PUBLIC COMMENTS ON AGENDA ITEMS:

Ask Members Of The Public If They Have Any Questions Or Comments On Agenda Items.

**AGENDA ITEM #1
POLICE SERGEANT PROMOTION
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

1. Resolution for Promotional Appointment to Police Sergeant:

Whereas the Town has a vacancy in the Sergeant's position created by the recent retirement of Sgt. Decker; and

Whereas pursuant to the Collective Bargaining Agreement, proportional vacancies must be timely filled; and

Whereas there is a Civil Service Promotional list designating Officer _____ as an eligible candidate; and

Whereas the Board has interviewed Officer _____ and believes he has the requisite knowledge, character, experience to be a highly effective sergeant in the Town Police force;

Now therefore be it resolved that Officer _____ is hereby promoted to the position of Sergeant with the compensation and benefits according to the collective bargaining agreement.

ON ROLL-CALL VOTE:

Councilmember David McMillen

Councilmember Maria May

Councilmember Jay Reichgott

Deputy Supervisor Michelle Lindsay

Supervisor Kenneth English

**AGENDA ITEM #2
MOVING TUXEDO FORWARD
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

2. Finalize plans for the Tuxedo Moving Forward Event to be held on June 20th

Motion made by _____, seconded by _____

ON ROLL-CALL VOTE:

Councilmember David McMillen
Councilmember Maria May
Councilmember Jay Reichgott
Deputy Supervisor Michelle Lindsay
Supervisor Kenneth English

AGENDA ITEM #3
UPDATE ON WEBSITE
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020

3. Update on Website:

**AGENDA ITEM #4
SCHEDULE WORKSHOPS/ZONING
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

4. Schedule Workshop/Zoning

**OTHER BUSINESS
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

**DEPARTMENT HEAD UPDATE
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

DEPARTMENT HEAD UPDATE

**PUBLIC COMMENTS
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

PUBLIC COMMENTS

VOUCHERS
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020

VOUCHERS

RESOLVED, motion made by _____, seconded by _____, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012916887 through 2012916935

2012916887 – Donna Matthews – Petty Cash
2012916925 – J. Young Enterprise Paving –paving & repairs to parking lots.
6934 – M. Lindsay – to purchase Zoom License during Covid-19

General Fund :	\$11,484.48
Part-Town Fund:	3,826.76
Highway Town Wide :	3,425.00
Highway Part Town:	33,633.15
Hamlet Sewer District:	1,034.97
Trust and Agency:	

<u>Total Abstract Amount:</u>	<u>53,404.36</u>
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ON ROLL-CALL VOTE:

Councilmember David McMillen
Councilmember Maria May
Councilmember Jay Reichgott
Deputy Supervisor Michelle Lindsay
Supervisor Kenneth English

**ADJOURNMENT
TUXEDO TOWN BOARD MEETING
TOWN OF TUXEDO
JUNE 08, 2020**

ADJOURNMENT

RESOLVED, motion made by _____, seconded by Councilmember _____, to adjourn the meeting at _____ p.m.

ON ROLL-CALL VOTE:

Councilmember David McMillen
Councilmember Maria May
Councilmember Jay Reichgott
Deputy Supervisor Michelle Lindsay
Supervisor Kenneth English

