

**CALL TO ORDER
PUBLIC HEARING, RE-ORG AND
REGULAR TOWN BOARD MEETING
JANUARY 27, 2020**

Call to Order

_____ called to order the Town Board Meeting of January 27, 2020 at _____p.m.

Pledge of Allegiance to the Flag

Please rise and join me in reciting the Pledge of Allegiance.

Oath of Office: Jay Reichgott, Councilmember

**PUBLIC HEARING #1
ZONING CODE AMENDMENTS
REGULAR TOWN BOARD MEETING
JANUARY 27, 2020**

1. Zoning code Amendments in the Hamlet Business District

1. Open Public Hearing to receive comments on Zoning code Amendments in the Hamlet Business District

NOTE TIME: _____

2. Ask for Comments.

3. Close public hearing with below resolution. **NOTE TIME:** _____

RESOLVED, motion made by _____, seconded by Councilmember _____, that, all persons desiring to be heard having been heard, the Public Hearing regarding Zoning code Amendments in the Hamlet Business District be closed

ON ROLL-CALL VOTE:

Councilmember David McMillen

Councilmember Maria May

Councilmember Jay Reichgott

Deputy Supervisor Michelle Lindsay

Supervisor Kenneth English

**PUBLIC HEARING #2
CHANGES TO THE TOWN'S VEHICLE & TRAFFIC LAW
REGULAR TOWN BOARD MEETING
JANUARY 27, 2020**

2.Changes to the Town's Vehicle and Traffic Law

1.Open Public Hearing to receive comments on changes to the Town's vehicle and Traffic Law

NOTE TIME: _____

2. Ask for Comments.

3. Close public hearing with below resolution. **NOTE TIME:** _____

RESOLVED, motion made by _____, seconded by Councilmember _____, that, all persons desiring to be heard having been heard, the Public Hearing regarding changes to the Town's Vehicle and Traffic Law be closed.

ON ROLL-CALL VOTE:

Councilmember David McMillen

Councilmember Maria May

Councilmember Jay Reichgott

Deputy Supervisor Michelle Lindsay

Supervisor Kenneth English

**TOWN SUPERVISOR/TOWN BOARD UPDATE
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020**

TOWN SUPERVISOR/TOWN BOARD UPDATE

ASK BOARD MEMBERS IF THEY HAVE ANYTHING THEY'D LIKE TO ADD

**PUBLIC COMMENTS ON AGENDA ITEMS
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020**

PUBLIC COMMENTS ON AGENDA ITEMS

Ask Members Of The Public If They Have Any Questions Or Comments On Agenda Items.

2020 REORGANIZATION

The Supervisor appointed the following positions:

Supervisors Clerk:	Shari Brooks
Account Clerk:	Brian Sullivan
Deputy Supervisor:	Michele Lindsay
Marriage Officer:	Donna Matthews
Summer Camp Director:	Shari Brooks

The Town Clerk appointed the following positions:

Deputy Town Clerk:	Marisa Dollbaum
Deputy Registrar:	Marisa Dollbaum

Supervisor English advised that for the 2020 calendar year the Town Hall will be closed on Fridays.

Supervisor English offered the following reorganization meeting resolutions and moved their adoption.

RESOLVED, that the Town Board will approve reimbursement of actual and necessary expenses by elected and appointed employees to attend the 2020 Association of Towns training in January, and the Convention in February, 2020.

RESOLVED, that the Regular Bi-Monthly Town Board Meetings be held on the second and fourth Mondays of each month at 7:00 p.m. at the Town Hall and, when circumstances deem it desirable, be held at other locations in other parts of the Town. Should a meeting date fall on an observed holiday, the meeting will be held on the Tuesday of that week;

RESOLVED, that the *Times Herald Record* be named the official newspaper of the Town of Tuxedo for the calendar year 2020;

RESOLVED, that JP Morgan Chase be appointed as the official depository (checking and savings accounts) for the Town of Tuxedo for the calendar year 2020,

RESOLVED, that the Town Procurement Policy, as updated by amendment adopted on March 1, 2011, a copy of which is annexed hereto, is hereby reaffirmed as the Town's official procurement policy for the fiscal year 2020;

RESOLVED, that all Official Undertakings and bonds by the officers, clerks or employees of the Town of Tuxedo may be in the form of a blanket undertaking from a duly-authorized corporate surety, and said blanket undertaking shall indemnify the Town of Tuxedo against the loss of a type more particularly set forth in Article 2, Section 11 of the Public Officers Law, including the fraudulent or dishonest acts committed by such officers, clerks or employees covered thereunder, and shall constitute a guarantee for elected and appointed officials, officers, and employees of the Town for the faithful performance of their duties and the prompt and proper accounting for paying over all money received by said employees in their official capacities;

RESOLVED, that the compensation for 2020 for employees be paid every two weeks, with the payroll period ending on the Friday before the payday on the following Friday, or Thursday if a holiday should fall on Friday;

RESOLVED, that the schedule of 2020 holidays for The Town non-contractual employees to follow the employee's handbook:

New Year's Day	Columbus Day
Martin Luther King Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor day	Day after Christmas

RESOLVED, that the yearly salaries be approved as stated for the following Town Officials:

Town Council	\$7,250.00 each
Town Justice Brown	\$26,808.00
Town Justice McCathern	\$24,827.00
Supervisor	\$36,856.00
Receiver of Taxes	\$6,000.00*
* (split between Donna Matthews and Marisa Dollbaum)	
Town Clerk	\$61,100.00
Superintendent of Highways	\$93,784.00

RESOLVED, that the salary of the Supervisory Court Clerk be set at \$52,451 per annum, and that Claire Squillini be appointed to this position;

RESOLVED, that the salary of the Justice Clerk be set at \$33,27 per annum, and that Patricia Marsh be appointed to this position;

RESOLVED, that the compensation of the Justice Clerk be set at \$19.67 per hour, and that Barbara Ginley be appointed to this position; budgeted for 15 hours per week.

RESOLVED, that the salary of the Supervisor's Clerk whose responsibilities include but are not limited to the performance of the duties of Recreation Coordinator, and Permit Coordinator, be set at \$55,259;

RESOLVED, that the salary of the Account Clerk be set at \$35,000 annually, and that Brian Sullivan be appointed to this position;

RESOLVED, that Kenneth English be appointed as Budget Officer at no compensation;

RESOLVED, that the salary of the Assessor be set at \$30,900, per annum, that Hugh (Jim) Davies be appointed Assessor, that the working hours be as needed/seasonal for such position, and that the minimum hours be 1,040 per annum;

RESOLVED, that the salaries of the Board of Assessment Review Chairman and Members be set at \$1,630 and \$566 per annum, respectively, that the working hours be as needed;

RESOLVED, that the compensation of the Deputy Town Clerk be set at \$18,720 per annum not to exceed 20 hours per week. (20 hours per week at \$18.00 per hour)

RESOLVED, that the salary of the Dog Control Officer be set at \$8,219 per annum, that Thomas Murphy be appointed Dog Control Officer, and that the working hours be as needed;

RESOLVED, that the compensation of the Clerk/Typist for the Highway and Building Department be set at \$15.45 per hour, and that Michelle Reed be appointed to this position for a maximum of 20 hours per week;

RESOLVED, that the salary of the Fire Inspector/Building Inspector/Code Enforcement Officer/Flood Damage Prevention Administrator be set at \$62,103 per annum, and that David Maikisch be appointed to such position;

RESOLVED, that the salary of the Project Coordinator for the Building Department, Zoning Board, Planning Board which position includes the duties of Recording Secretary for the aforementioned Boards, be set for \$57,775, per annum; that Deborah Villanueva be appointed to these positions;

RESOLVED, that the Board of Fire Commissioners, whose members shall serve without compensation, be comprised of the following individuals through term expiration dates indicated or until a successor is appointed:

Charles Jones	12/31/2024
Jeffrey Dowding	12/31/2020
Gardiner Hempel Jr.	12/31/2022
Edward J. Brennan Jr.	12/31/2022
Todd J. Darling	12/31/2023
Peter Dedel	12/31/2023

RESOLVED, that the salaries of the Zoning Board of Appeals Chairman and Members be set at \$1,710 and \$1,237 per annum, respectively, that working hours be as required;

RESOLVED, that the salaries of the Planning Board Chairman and Members be set at \$6,222 and \$2,824 per annum, respectively, that working hours be as required;

RESOLVED, that the salaries of the Highway Department employees be as set forth in the 2019-2021 Collective Bargaining Agreement with the International Brotherhood of Electrical Workers;

RESOLVED, that the annual parking permit fee for 2020 for the resident only municipal parking lot at the train station be set at \$190.00 and that the annual permit fee for non-resident parking at such lot be set at \$250.00, plus applicable taxes;

RESOLVED, that the field rental fee for a non-affiliated town group shall be \$50.00 per use;

RESOLVED, that the rental fee for use of the train station shall be \$75.00 per 1-hour meeting slot or \$250.00 for a private party;

RESOLVED, that the Supervisor and Deputy Supervisor be authorized to sign Payroll and Town Checks, and that the Supervisor, Deputy Supervisor, and Town Clerk be authorized to make

withdrawals from Town checking and savings accounts, and that the Accounts Clerk be authorized to transfer funds among the Town's accounts;

RESOLVED, that the Supervisor and Deputy Supervisor be authorized to make payment for payroll, hospitalization, dental, retirement, long-term disability, gas, electric, telephone, cellular telephone, cable service for internet access, water, postage, express mail, garbage contract and debt service without prior audit by the Town Board;

RESOLVED, that the compensation for the Town Finance Consultant (Andrew Arias) be set at \$24,000.00 per annum and that the working hours be flexible and as required by the Supervisor;

RESOLVED, that Jacobowitz and Gubits be retained as Town Counsel until and if such time arises that a successor may be appointed pursuant to a Request for Proposals advertised in 2020; that the contractual retainer of the Town Legal Counsel Jacobowitz and Gubits be set at \$50,000.00 per annum; and that a maximum hourly rate of \$180 be set for non-retainer items;

RESOLVED, that Holzmacher, McLendon & Murrell, P.C. (H2M) be appointed as Engineers for the Town of Tuxedo until and if such time arises that a successor may be appointed pursuant to a Request for Proposals advertised in 2020, and that payment for services be as defined in the contract on file with the Town Clerk;

RESOLVED, that Andrew Arias, CPA, CR.FA, Audit Partner, Cooper Arias, LLP, 892 Route 17 B, P.O. Box 190, Mongaup Valley, NY 12762 is retained by the Town of Tuxedo as the Town Auditor to review the books and records of the Town for the fiscal year 2020 and to assist the bookkeeper in the preparation of the Town's Annual Financial Report and in accounting and financial matters which arise during fiscal year 2020, at a rate of compensation not to exceed \$19,750.00 per annum for the Town Audit and Financial Preparation, including the cash audits for the Town Clerk (1), Receiver of Taxes (1) and Justice Court (2), and for additional assistance if required, at the rates as specified in the Proposal for Town CPA and External Auditing Services on file in the Office of the Town Clerk;

RESOLVED, that, Richard Golden of Burke, Miele, Golden and Noughton be appointed as Planning Board Legal Counsel, and that payment for services be as defined in the contract on file with the Town Clerk;

RESOLVED, that Bonnie Franson be retained as Town Planner and that payment for services be as defined in the contract on file with the Town Clerk;

RESOLVED, that, Richard Golden of Burke, Miele, Golden and Noughton be retained as the Zoning Board of Appeals Legal Counsel, and that payment for services be as defined in the contract on file with the Town Clerk;

RESOLVED, that, Fusco Engineering be retained as Engineering Consultant and that payment for services be as defined in the contract on file with the Town Clerk;

RESOLVED, that the mileage reimbursement for personal car usage for Town business be set at 58 cents per mile for 2020, to be adjusted as promulgated by the Internal Revenue Service.

The adoption of the foregoing resolutions was seconded by Councilmember_____and duly put to a vote on roll call which resulted as follows:

Adopted: AYES: [] NAYS: [] ABSENTEES: []

AGENDA ITEM #2
PRESENTATION ON THE TUXEDO SCHOOL CAPITAL BOND PROJECT
TUXEDO TOWN BOARD MEETING
JANUARY 25, 2016

2.Tuxedo Union Free School District presentation on Capital Bond Project

**OTHER BUSINESS
TUXEDO TOWN BOARD MEETING
JANUARY 13, 2020**

ASK BOARD MEMBERS IF THEY HAVE ANY ITEMS OF OTHER BUSINESS

**DEPARTMENT HEAD UPDATE
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020**

DEPARTMENT HEAD UPDATE

**PUBLIC COMMENTS
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020**

PUBLIC COMMENTS

ASK MEMBERS OF THE PUBLIC IF THEY HAVE ANY COMMENTS

VOUCHERS
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020

VOUCHERS

RESOLVED, motion made by _____, moved by _____ seconded by _____, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers 2012906322 through 2012916402

General Fund :	\$ 165,855.11
Part-Town Fund:	322,191.72
Highway Town Wide :	43,104.92
Highway Part Town:	32,067.84
Hamlet Sewer District :	(8,571.70)
Trust and Agency:	34,697.01
<u>Total Abstract Amount:</u>	<u>\$589,344.90</u>

ON ROLL-CALL VOTE:

Councilmember David McMillen

Councilmember Maria May

Councilmember Jay Reichgott

Deputy Supervisor Michelle Lindsay

Supervisor Kenneth English

ADJOURNMENT
TUXEDO TOWN BOARD MEETING
JANUARY 27, 2020

ADJOURNMENT

RESOLVED, motion made by _____, moved by _____, seconded by Councilmember _____, to adjourn the meeting at _____ p.m.

ON ROLL-CALL VOTE:	Councilmember David McMillen	_____
	Councilmember Maria May	_____
	Councilmember Jay Reichgott	_____
	Deputy Supervisor Michelle Lindsay	_____
	Supervisor Kenneth English	_____