



Marisa Dollbaum, Town Clerk
Town of Tuxedo
1 Temple Drive
Tuxedo, New York 10987

Genealogy Records Search Request Instructions

(To Apply for a Genealogical Birth, Death or Marriage Record)

In N.Y.S. the Vital Records Registration started in 1881 (*Outside of NYC*). The Town of Tuxedo has Birth, Death and Marriage **Records starting from 1890**. N.Y.S. Department of Health provides **uncertified copies** of these types of records for genealogy research purposes:

- **Birth certificates** - if **on file for at least 75 years**, and the person whose name is on the birth certificate is **known to be deceased**
- **Death certificates** - if they are **on file for at least 50 years**
- **Marriage certificates** - if **on file for at least 50 years** & both spouses are **known to be Deceased**

The time periods are **waived** for direct-line descendants, a person in the direct line of descent, i.e., the child, grandchild, great grandchild of the person whose record is requested.

The direct-line descendant applicant must provide the following:

- Proof of their relationship to the person whose record they are requesting
- Proof of the death of the person whose birth certificate they are requesting
- Proof of the death of both spouses whose marriage certificate they are requesting

PLEASE SUBMIT THESE ITEMS WITH YOUR APPLICATION:

- Copy of a Photo ID
- Self-Addressed Stamped Envelope.
- \$10.00 search fee - includes **one certificate copy if found**

Checks are payable to: **Town of Tuxedo**

Mailing Address: **Tuxedo Town Clerk
1 Temple Drive
Tuxedo, NY 10987**

Credit Card Information:

Name on Card - _____
 Card Type - _____
 Card # - _____
 Expiration - _____
 Security Code - _____

Credit Card Fees:

E-Check = \$2.00
 Credit = \$2.00 or 2.55%
 Debit = \$4.00