

FILMING PERMIT CHECKLIST

- Signed & Notarized Film Permit Application
- Signed Police Contract (if police services requested)
- Fees – to be submitted along with application**
 - Town Security Deposit : \$5,000.00
 - Police Dept. Deposit \$2,500.00
- Non-Refundable Application Fee:**
 - \$250.00 if application is received 5 business days before filming
 - \$350.00 if application is received 4 business days before filming
 - \$550.00 if application is received 3 business days before filming
 - \$750.00 if application is received 2 business days before filming
 - \$1,000.00 if application is received 1 business days before filming
- Filming Permit Fee :
 - On private property: \$500.00 + cost of police services
 - On public land: \$250.00 / hr. (min. 4 hours) + cost of police services
 - For non-profit applicants : \$50.00
- Proof of Insurance – Town of Tuxedo listed as additionally insured
 - Liability 10,000,000 / 1,000,000
 - Workers Comp.
 - Disability

AGREEMENT FOR TOWN OF TUXEDO POLICE SERVICES

This agreement dated _____ 20___, between _____, with offices at _____ (COMPANY) and the Town of Tuxedo, a New York Municipality, with offices at 1 Temple Drive, Tuxedo, New York, 10987, (TOWN) for services to be provided to COMPANY by the TOWN.

WHEREAS, COMPANY desires to have the TOWN provide specific police services to COMPANY at

_____ and the TOWN is willing and able to provide such services as outlined below:

COMPANY and the TOWN hereby agree as follows:

- 1. The TOWN will provide police presence in the form of two (2) police officer(s) and two (2) police cruiser(s) for traffic control on the following locations:

_____ from ___ AM to ___ PM., and _____ from ___ AM to ___ PM
_____ from ___ AM to ___ PM., and _____ from ___ AM to ___ PM
_____ from ___ AM to ___ PM., and _____ from ___ AM to ___ PM

The officer(s) provided will be a Town of Tuxedo Police officer(s) assigned at the discretion of the Town of Tuxedo Police Chief or his designated agent.

- 2. The TOWN shall only be required to make its best efforts to provide the manpower and equipment as noted above. The parties recognize that there may be an emergency or other circumstances under which the officer(s) or equipment assigned to the COMPANY details may be required for public safety to be positioned elsewhere. Such reassignment shall not be regarded as a breach of this contract if such should occur.
3. The period of time covered by this agreement shall run from ___ AM until ___ PM, unless extended by mutual agreement of the parties hereto.
4. The cost to COMPANY for the above services shall be as follows:
a) \$120.00 an hour for each officer.
b) A charge of \$100.00 for each car assigned shall be computed and billed to compensate for wear and tear, fuel, etc.
c) Cost of miscellaneous safety equipment deemed necessary or desirable by the TOWN shall be billed to COMPANY at a cost basis. Such items might include but not necessarily be limited to flares, cones, etc.
5. The TOWN shall submit an itemized bill to COMPANY at the conclusion of the event. Such bill shall include the name of the officer who provided services, hours worked, the normal hourly overtime rate of pay for each officer, each vehicle so assigned and the number of hours so assigned, and a list of any additional equipment provided by the TOWN as outlined above. Such costs will be withdrawn from the escrow account established.
6. The COMPANY will provide insurance certificates to the Town Clerk with this application as pursuant to Section 149-2(F) of the Town Code.
7. After the filming event, the rights and remedies of the TOWN in the event of any uncured breach or default by COMPANY of this agreement shall be limited to the TOWN's right to recover damages,
8. COMPANY shall deposit the sum of \$2500.00 as part payment with the Town Clerk upon signing this Agreement.

Town of Tuxedo

COMPANY

Kenneth English , Town Supervisor

Date

Date

PERMIT NO: _____

DATE: _____

**TOWN OF TUXEDO
APPLICATION FOR FILMING PERMIT**

A. Applicant Name: _____

Address: _____

Contact Name(s): _____

DAYTIME PHONE NO: () _____ EVENING PHONE NO: () _____

B. LOCATION(S) List the location or locations of filming and date or dates when filming will take place:

<u>DATE</u>	<u>E X A C T</u>	<u>A D D R E S S</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. VEHICLE(S), EQUIPMENT AND OTHER APPARATUS Describe vehicles, including license plate numbers, equipment and other apparatus proposed to be operated. (Attach separate pages if more space is needed):

Vehicles:

Year	Make	Model	Color	Registration No.	Vehicle I.D. No.
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Equipment and Apparatus:

D. PRODUCTION SCHEDULE List production schedule, including a description of all dangerous activities and use of explosives (Attach separate pages if more space is needed):

CONTINUED ON REVERSE

E. POLICE SERVICES REQUESTED: (✓ One): YES NO

F. NOTIFICATION A copy of this application has been provided to the below-listed individuals by mailing the same in a sealed envelope, with postage prepaid thereon, in a post office or official depository of the United States Postal Service on

[Insert date]

G. INDEMNIFICATION STATEMENT: By signing below, the applicant hereunder agrees to defend, indemnify and hold harmless the Town of Tuxedo, its agents, servants and employees, from any and all claims, causes of action, liability, losses or damages which may arise out of, and for the payment of all damages for bodily injury or property damage which may be caused to any person by reason of, the filming operations performed under this permit or from any acts or omissions of the permit holder, its agents, employees, contractors or subcontractors.

H. ATTACH PROOF OF INSURANCE IN MINIMUM AMOUNT OF TEN MILLION DOLLARS (\$10,000,000) COMBINED SINGLE LIMIT GENERAL LIABILITY COVERAGE AND ONE MILLION DOLLARS (\$1,000,000) COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY COVERAGE, NAMING TOWN OF TUXEDO AS AN ADDITIONAL INSURED.

I. ATTACH PROOF OF WORKERS' COMPENSATION AND DISABILITY INSURANCE AS REQUIRED BY NEW YORK STATE.

J. SCHEDULE OF FEES: [✓ Fee(s) Submitted with Application]:

(1) Non-refundable Application Fee:

- \$ 250.00 for applications received 5 business days in advance of filming
- \$ 350.00 for applications received 4 business days in advance of filming
- \$ 550.00 for applications received 3 business days in advance of filming
- \$ 750.00 for applications received 2 business days in advance of filming
- \$1,000.00 for applications received 1 business day in advance of filming

- (2) Filming permit: on private property \$500.00, plus cost of police services
 on public land \$250.00 per hour (minimum four hours), plus cost of police services
 for non-profit applicants \$ 50.00

(3) \$5,000.00 Refundable Security Deposit - Mandatory/Application will NOT be Considered until Submitted

State of New York)
County of Orange) ss:

_____, being duly sworn, deposes and says that the information contained in the foregoing application is true and correct, under the penalty of perjury.

Signature of Applicant

SWORN TO BEFORE ME THIS _____ DAY
OF _____, 20____.

Notary Public

=====

FOR OFFICE USE ONLY

APPROVED BY TOWN BOARD By Resolution Dated: _____ Police Chief Initials If Item E checked "Yes" _____
TOWN CLERK: PERMIT FEE: \$ _____ DATE PAID: _____ CASH CHECK # _____