

**AGENDA**  
**REGULAR BI-MONTHLY TOWN BOARD MEETING**  
Community Room, 1 Temple Dr., Tuxedo, NY 10987 and via Zoom  
Monday, December 11, 2023 at 7:00pm

Call to Order  
Pledge of Allegiance

**Public Hearing**

Real Property Tax Exemption for Senior Citizens

Public Comment on Agenda Items

**Agenda Items**

1. Resolution to consider transfer of 88-acre Parcel in accord with Tuxedo Farms Special Permit
2. Budget Modifications
3. Resolution to consider entering into contract with Pitney Bowes for postage machine
4. Resolution to schedule Public Hearing on the proposed improvements to the Hamlet Sewer District
5. Resolution to consider entering into contract with MVP for 2024 Employee Health Benefits
6. Resolution to consider appointment of Board of Assessment Review member

Monthly Reports  
Department Updates  
Supervisor's Update  
Town Board Update  
Minutes  
Vouchers  
Public Comments  
Other Business  
Adjournment

**Call to Order**

\_\_\_\_\_ called to order the Town Board Meeting of December 11, 2023 at \_\_\_\_\_pm.

**Pledge of Allegiance to the Flag**

**Public Hearing**

A Public Hearing regarding “Real Property Tax Exemption for Senior Citizens” was opened by \_\_\_\_\_ at \_\_\_\_\_pm

**Open Public Comments**

**Close Public Hearing?**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, that all persons desiring to be heard, having been heard, the Public Hearing regarding “Real Property Tax Exemption for Senior Citizens” be closed at \_\_\_\_\_pm.

**Resolution of Adoption if ready**

Introduced by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**WHEREAS**, an introductory Local Law entitled " **REAL PROPERTY TAX EXEMPTION FOR SENIOR CITIZENS** " was introduced before the Town Board of the Town of Tuxedo on November 27, 2023, and upon notice duly published and posted, a hearing was held on December 11, 2023 before the Town Board; and

**WHEREAS**, public discussion was heard at such hearing concerning the merits and environmental significance of said introductory local law;

**NOW, THEREFORE, BE IT RESOLVED**, that the adoption of the introductory Local Law entitled " **REAL PROPERTY TAX EXEMPTION FOR SENIOR CITIZENS** " is hereby determined not to have a significant effect on the environment.

**BE IT FURTHER RESOLVED**, that the introductory Local Law entitled " **REAL PROPERTY TAX EXEMPTION FOR SENIOR CITIZENS** " of the Town of Tuxedo be and hereby is adopted as Local Law #7 of the Town of Tuxedo on December 11, 2023.

**Upon Roll Call Vote:**

Supervisor \_\_\_\_\_  
Councilperson \_\_\_\_\_  
Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_  
Councilperson \_\_\_\_\_

**Public Comment(s) on Agenda Items**

**Agenda Item #1 RESOLUTION AUTHORIZING TRANSFER OF 88 acre Parcel in accord with Tuxedo Farms Special Permit**

Whereas the Tuxedo Farms Special Permit Article XX.D requires the town board consent to the transfer of the 88 acre LIO Zoned land from Tuxedo Reserve Investment Partners, L.P. (“TRIP”) (an affiliate of LR Tuxedo Development Group, LLC (“TDG”)) to the Open Space Institute Land Trust, Inc. (“OSI”) for its preservation purposes; and

Whereas Ultimately, OSI intends to transfer the Property to the Palisades Interstate Park Commission (“PIPC”).

Whereas, it is the practice of OSI to continue to pay real property taxes on property it holds and intends to transfer to PIPC, when PIPC is required to pay real property taxes under the New York Real Property Tax Law.

Whereas, pursuant to Real Property Tax Law §532, lands purchased by PIPC in the Town of Tuxedo, Orange County are subject to taxation for all purposes.

Now therefore, the Town Board consents to the transfer upon the following two conditions;

- a. At the time of transfer, the real property will remain taxable on the real property tax rolls and it there will thereafter be no PILOT payments.
2. Upon transfer to OSI the Town receive payment of the sum of \$100,000.00 as a voluntary contribution from TRIP and/or TDG;

On a Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing RESOLUTION WAS \_\_\_\_\_ on a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

**Agenda Item #2 Budget Modifications**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo hereby authorizes the budget modifications as proposed by the letter from Andrew Arias dated December 1, 2023, which are listed below.

**TO Tuxedo  
Proposed Budget Modifications  
December 2023**

Account	Description		
<b>Revenues</b>			
		<b>Decrease</b>	<b>Increase</b>
A2653	Sale of Fuel		33,000.00
A2401	Interest & Earnings		11,000.00
A2001	Park & Recreation Charges		51,000.00
A599	Fund Balance		205,000.00
<b>Expenditures</b>			
		<b>Increase</b>	<b>Decrease</b>
A1010.4	Town Board - Contractual	1,000.00	
A1220.1	Supervisor - Personnel	22,000.00	
A1220.4	Supervisor - Contractual	13,000.00	
A1340.1	Budget -Personnel		10,000.00
A1355.4	Assessor - Contractual		15,000.00
A1410.1	Town Clerk - Personnel	25,000.00	
A1420.4	Attorney - Contractual	30,000.00	
A1440.4	Engineer - Contractual	15,000.00	
A1620.1	Dirt Pile - Personnel	65,000.00	
A1620.2	Buildings Contractual	3,000.00	
A1690.4	Central Fuel Services		20,000.00
A1910.4	Unallocated Insurance	12,000.00	
A3310.4	Traffic Control - Contractual	35,000.00	
A3510.1	Control of Dogs - Personnel		8,000.00
A5010.4	Supt of Highways - Contractual	8,000.00	
A5132.1	Garage - Personnel	4,000.00	
A5132.4	Garage - Contractual	13,000.00	
A7020.1	Recreation Admin - Personnel		16,000.00
A7020.4	Recreation - Contractual	3,000.00	
A7140.4	Playgrounds & Rec - Contractual	4,000.00	
A7310.1	Youth Programs - Personnel	66,000.00	
A7989.4	Other Culture & Recreation	10,000.00	
A8510.4	Beautification - Contractual	3,000.00	
A9030.8	Social Security	11,000.00	
A9035.8	Medicare	2,000.00	
A9040.8	Workers Compensation	4,000.00	
A9060.8	Health Insurance	20,000.00	
<b>TOTALS GENERAL A FUND</b>		<b>369,000.00</b>	<b>369,000.00</b>
<b>Revenues</b>			
		<b>Decrease</b>	<b>Increase</b>
B1120	Sales Tax		175,000.00
B1520	Police Fees		25,000.00
B1560	Safety Inspection Fees		49,000.00
B599	Fund Balance		70,000.00

**TO Tuxedo  
Proposed Budget Modifications  
December 2023**

<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
B3120.1	Police - Personnel	170,000.00	
B3120.2	Police - Equipment	110,000.00	
B3620.1	Safety Inspection - Personnel		28,000.00
B9030.8	Social Security	10,000.00	
B9040.8	Workers Compensation		20,000.00
B9035.8	Medicare	2,000.00	
B9060.8	Health Insurance	75,000.00	
<b>TOTALS GENERAL B FUND</b>		<b>367,000.00</b>	<b>367,000.00</b>
<b>Revenues</b>		<b>Decrease</b>	<b>Increase</b>
DA599	Fund Balance		24,000.00
<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
DA5130.2	Machinery - Contractual		
DA5130.4	Machinery - Contractual	28,000.00	
DA5140.4	Brush & Weeds - Contractual		4,000.00
DA5142.1	Snow Removal - Personnel		
DA5142.4	Snow Removal - Contractual	10,000.00	
DA9040.8	Workers Compensation		10,000.00
DA9785.6	Installment Debt Principal		
<b>TOTALS HIGHWAY DA FUND</b>		<b>38,000.00</b>	<b>38,000.00</b>
<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
DB5110.1	General Repairs - Personnel		60,000.00
DB5110.4	General Repairs - Contractual	40,000.00	
DB9040.8	Workers Compensation	15,000.00	
DB9070.8	Union Welfare Benefits	5,000.00	
<b>TOTALS HIGHWAY DB FUND</b>		<b>60,000.00</b>	<b>60,000.00</b>
<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
SS8130.1	Sewage Treatment - Personnel	5,000.00	
SS8130.4	Sewage Treatment - Contractual		5,000.00
<b>TOTALS SEWER FUND</b>		<b>5,000.00</b>	<b>5,000.00</b>

**Agenda Item #3 - Resolution to consider entering into contract with Pitney Bowes for postage machine in Town Hall**

Whereas the Town is in need of a postage machine for Town Hall; and  
Whereas the Town Board has received two quotes for the same and has determined that Pitney Bowes provides pricing and the type of postage machine that would work best for the Town;

NOW THEREFORE BE IT RESOLVED

That the Town Board determines that the procurement of a postage machine for Town Hall is a Type II action under the State Environmental Quality Review Act; and

Be it Further Resolved that the Town Supervisor is hereby authorized to enter in an agreement with Pitney Bower for the provision of a postage machine at a cost not to exceed \$100.00 per month (not including postage).

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted on a vote of \_\_\_ Ayes, \_\_\_ Nays.

**Agenda Item #4 - Resolution to schedule Public Hearing on the proposed improvements to the Hamlet Sewer District**

**RESOLUTION  
PROPOSED IMPROVEMENTS OF FACILITIES  
TUXEDO HAMLET SEWER DISTRICT**

WHEREAS, in order to address inflow and infiltration (I&I) PROBLEMS WITH THE Hamlet Sewer District sewer system, the Board has determined to authorize proposed improvements to the Sewer District facilities, which include installation of approximately 4,700 linear feet of cast-in-place pipe (CIPP), approximately 500 linear feet of open-cut sanitary sewer pipe replacement and approximately 32 manholes to be rehabilitated through sealing, plugging and/or patching, as shown on a map and plan prepared by Hoffman Engineering, a competent engineering firm licensed in the State of New York.

THEREFORE, IT IS RESOLVED that a public hearing to consider public comments on the proposed improvements of the facilities of the Tuxedo Hamlet Sewer District shall be held on December 27, 2023 at 7:00 PM, at the Town Hall, located at 1 Temple Drive, Tuxedo, New York 10987. All persons interested will be heard by the Town Board at the public hearing.

On a motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the foregoing resolution was adopted on a vote of \_\_\_\_ Ayes, \_\_\_\_ Nays.

**Agenda Item #5 - Resolution to consider entering into contract with MVP for 2024 Employee Health Benefits**

**Agenda Item #6 - Resolution to consider appointment of Board of Assessment Review member**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

Whereas there is an open position on the Board of Assessment Review for a term expiring on September 30, 2028; and

Whereas Howard Zukoff has expressed interest in filling that position and assuming the responsibilities of training and participation associated with a Board of Assessment Review membership.

NOW THEREFORE BE IT RESOLVED

That Howard Zukoff is hereby appointed to the Board of Assessment Review with a term ending 09/30/2028.

**MONTHLY REPORTS:**

Supervisor English is in receipt of the following monthly reports:

- Judge Brown

<b>Report Certification</b>	
<b>Date Filed</b>	12/04/2023
<b>Report Period</b>	11/2023
<b>Report Amount</b>	\$35,001.00
<b>Date Check Sent to CFO</b>	12/04/2023
<b>AC-1030 Report File</b>	AC231133.407

- Judge McCathern

<b>Report Certification</b>	
<b>Date Filed</b>	12/04/2023
<b>Report Period</b>	11/2023
<b>Report Amount</b>	\$31,673.00
<b>Date Check Sent to CFO</b>	12/04/2023
<b>AC-1030 Report File</b>	AC231133.444

- Town Clerk

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
A 1255	Marriage Licenses	MARRIAGE LICENSE FEE	2	35.00
	MARRIAGE TRANS	Marriage Trans	2	30.00
			<b>Sub-Total:</b>	<b>\$65.00</b>
A 1603	Vital Statistic Fees	Vital Trans - Town	1	10.00
			<b>Sub-Total:</b>	<b>\$10.00</b>
A.1720	Parking Lot and garages	Parking Permit	6	655.56
			<b>Sub-Total:</b>	<b>\$655.56</b>
A1255	Conservation	Conservation	1	1.66
			<b>Sub-Total:</b>	<b>\$1.66</b>
A2544	Dog Licensing	Female, Spayed	1	9.00
		Male, Neutered	2	18.00
		Male, Unneutered	1	17.00
			<b>Sub-Total:</b>	<b>\$44.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$776.22</b>
Amount paid to:	NYS Ag. & Mkts. for Surcharge			6.00
Amount paid to:	NYS Environmental Conservation			28.34
Amount paid to:	State Health Dept. for Marriage Licenses			45.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$855.56</b>	<b>Total Non-Local Revenues: \$79.34</b>	

To the Supervisor:

**Department Updates:**

**TOWN SUPERVISOR/TOWN BOARD UPDATE:**

**MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on November 27, 2023.

**VOUCHERS**

Below are the vouchers totaling \$5000 or greater:

2012922522	Global Montello Group	\$10,027.77	Fuel & Diesel November Delivery 2/2
2012922529	Office of the State Comptroller	\$22,608.00	October 2023 Court Fines & Fees
2012922537	Rockland Paramedic Services	\$63,196.50	December 2023 Paramedic Services
2012922543	Hoffman Engineering	\$5,272.50	Tuxedo Farms Escrow February & August
2012922545	Hoffman Engineering	\$6,895.28	Billable Fees to Applicants February & August
2012922546	Hoffman Engineering	\$7,633.50	Monthly Contractual Consultant Charges
2012922547	NYS Employees Health PD & Retiree	\$45,314.71	NYS Employees Health insurance Pending Account
2012922556	NYS Insurance Fund	\$5,747.95	Nov 2023 Workers Comp
2012922577	Commissioner of Finance	\$103,171.89	2022-2023 Chargebacks

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012922521 through 2012922578

General Fund:	\$183,364.93
Part-Town Fund:	\$73,358.08
Highway Town Wide:	\$14,209.77
Highway Part Town	\$715.67
Refuse and Garbage	\$288.38
Hamlet Sewer District	\$5,700.86
Trust and Agency	\$28,527.84
<u>Total Abstract Amount:</u>	\$306,165.53

### **PUBLIC COMMENTS**

### **ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_pm.