

**TOWN BOARD MEETING
TOWN OF TUXEDO
Tuxedo Town Hall
1 Temple Dr.
And via Zoom
May 8, 2023**

Call to Order

_____ called to order the Town Board Meeting of May 8, 2023 at _____ pm

Pledge of Allegiance to the Flag

Oath of Office

- Police Officer Tia Frunzi
- Police Officer Antonio Jennings
- Police Officer Margaret Carey
- Deputy Supervisor Jay Reichgott

Police Commendations

- Detective Stefan Christian
- Officer Gerard Shiloh

Public Comments on Agenda Items

Agenda Item #1 - Resolution to award bid for Route 17 Corridor Economic Development Greenway Study

Motion made by _____ seconded by _____ the Town Board awards the Route 17 Corridor Economic Development Greenway Study to _____.

Nelson, Pope, Vorhis Bid Submission:

A.SCHEDULE

The RFP requested a completion timeframe of 6 months, which we believe is possible and a suggested schedule is as follows:

- Months 1-2: Kick-off meeting and development of Community Engagement Plan.
- Months 3-4: Work includes initial data gathering and synthesizing data related to the following tasks: description of the market area, economic trends, tourism potential. During this time NPV will undertake one public presentation and one public presentation and community conversation on existing conditions and visioning.
- Month 5: Work will include identifying opportunity sites and obstacles to growth.
- Month 6: A draft of the implementation plan will be completed. During this time NPV will undertake a public forum to discuss the draft Implementation Plan.

NPV will refine the schedule with the Town during the kick-off meeting.

B.BUDGET

NPV proposes to undertake the Route 17 Corridor Economic Development Greenway Plan tasks under the Scope of Services Tasks 1-7 for a total not to exceed fee of \$18,000.00.

In addition, NPV proposes to undertake the two public workshops for a total not to exceed fee of \$6,000 (\$3,000 each). Each additional meeting not included in this scope, or part of data gathering, with the Town would be \$500. The meetings include time to prepare handouts and reports for the applicable meeting, attendance time, and summaries of the meetings.

We look forward to an opportunity to discuss our qualifications, approach to this assignment, and the proposed budget with the Town.

Our Rate Schedule is summarized below for those staff anticipated to be most frequently utilized.

2023 Municipal Hourly Rates	Billing Rate
Staff Type	
Partner (Franson)	\$150.00
Principal Planner (Monastra)	\$140.00
Planning Analyst (Newhart, Dreyer, Justiniano)	\$105.00
Administrative Assistant	\$85.00

Agenda Item #2 - Resolution to approve sign permit – Tuxedo Park Library

Motion made by _____, seconded by _____, that the Town Board of the Town of Tuxedo approves the Tuxedo Park Library’s sign permit to display their 24 x 36 advertising signs at various locations throughout the Town except at intersections with State.

Agenda Item #3 - Resolution to approve Form of Petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library

Motion made by _____, seconded by _____, that the library may circulate a form of petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library.

Agenda Item #4 - Resolution to approve rental fees for Town parks and facilities

Facility/Park	Current	Proposed
Train Station (resident)	\$250.00/4 hours, \$50/each additional hr.	Plus cleaning fee and deposit*
Train Station (nonresident)	\$500.00/4 hours, \$100/each additional hr.	Plus cleaning fee and deposit*
Murphy Field		\$200.00 plus cleaning fee and deposit*
Tichy Field		\$200.00 plus cleaning fee and deposit*
Quarry Field		\$25.00/hr as determined by Rec. Director
Powerhouse Park		\$200.00 plus cleaning fee and deposit*
*Deposit	25-74 people \$15.00 75-150 people \$25.00 Over 150 TBD by the board	\$200.00 per event

Discussion Items

1. Review energy audit proposal(s) for Town Hall

Fees:

The following is Daylight Savings' price (valid for 60 days):

Daylight Savings fees to Town of Tuxedo are:..... \$6,000.

A full copy of the Daylight Savings Company Proposal is attached.

Monthly Reports:

Supervisor English is in receipt of the following monthly reports:

- Building Department (March and April sent by Deborah in email)
- Justice Court

Justice Name	Shawn Brown
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Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log
05/01/2023 11:29:22 AM / Shawn Brown / Town of Tuxedo / Submitted Document

Report Certification	
Date Filed	05/01/2023
Report Period	04/2023
Report Amount	\$26,356.00
Date Check Sent to CFO	05/01/2023

Justice Name	Alyse McCathern
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Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

Submission Log
05/01/2023 11:34:48 AM / Alyse McCathern / Town of Tuxedo / Submitted Document

Report Certification	
Date Filed	05/01/2023
Report Period	04/2023
Report Amount	\$33,789.00
Date Check Sent to CFO	05/01/2023

Department Updates:

TOWN SUPERVISOR/TOWN BOARD UPDATE:

MINUTES

Motion made by _____, seconded by _____ to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on April 24, 2023.

VOUCHERS

Below are any vouchers exceeding \$5000:

2012921523	Environmental Consultants	\$6,834.40	Monthly Maintenance- Old Sewer Plant
2012921526	J&G Law	\$11,050.25	March Legal Matters
2012921527	IBEW Local 363 Welfare Fund	\$13,440.00	Highway Health May 2023
2012921537	Showalter Equipment	\$6,400.00	Sweeper Rental- April
2012921553	Rockland Paramedic Services	\$63,196.50	May Paramedic Services

Claim numbers: 2012921507 through 2012921584

General Fund:	\$107,307.88
Part-Town Fund:	\$7,429.80
Highway Town Wide:	\$6,430.24
Highway Part Town	\$24,874.07
Hamlet Sewer District	\$10,887.96
Refuse and Garbage Disposal	\$0
Trust and Agency	\$0
<u>Total Abstract Amount:</u>	\$156,929.95

Motion made by _____, seconded by _____, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

PUBLIC COMMENTS

OTHER BUSINESS

- Ford F 50 with 8 foot plow

Whereas it is necessary to purchase certain equipment for the efficient operation of the town highway department and whereas the town highway department has evaluated alternative vehicles and has determined that a model year 2022 Ford F 50 with an 8 foot plow meets its requirements; and

Whereas such a vehicle and plow assembly is available to the town to purchase off of a New York State bid contract from Healey brothers in the total amount of \$65,447.50 which price includes the sales price of the vehicle and the western 8 foot plow.

Now, therefore be resolved at the town board here by approves the purchase of the force a vehicle with plow assembly for an amount not to exceed \$70,000.

NBA for the resolved that the funds for the purchase shall come from account designated DA. 9785. 60.

On motion by _____ Seconded by _____ The resolution was adopted on a vote of _____ Ayes and _____ Nayes.

- Hopper Spreader

Whereas it is necessary to certain equipment for use by the town highway department and; and Whereas said equipment includes a hopper spreader to be installed on a highway department vehicle to wit the Ford F350 truck; &

Whereas the equipment is available to purchase pursuant to a NYS Contract from traffic, safety and equipment company Inc. of Mahwah NJ at a price of \$13,057.50 including installation, pump, lights and accessories.

Now therefore, be resolved that the town board here by approves the purchase of this equipment at a cost not to exceed \$15,000; and be it further resolved that the funds for the purchase shall come from account designated DA9785.60

On motion by _____ Seconded by _____ The resolution was adopted on a vote of _____ Ayes and _____ Nayes.

ADJOURNMENT

Motion made by _____ seconded by _____, to
adjourn the meeting at _____ pm.