

## AGENDA

REGULAR BI-MONTHLY TOWN BOARD MEETING

MONDAY, April 25, 2022 at 7:00pm

Via Webex

<https://www.tuxedogov.org/webex-virtual-meetings>

Call to Order  
Pledge of Allegiance

### **Presentation:**

Related will present their updated vision of “The Commons” for Tuxedo Farms

Public comments on Agenda Items

### **Agenda Items:**

1. Resolution to approve sign permit – Tuxedo Park Library
2. Resolution to approve Form of Petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library
3. Resolution to approve part-time Account Clerk

Monthly Reports  
Department Updates  
Supervisor’s Update  
Town Board Updates  
Minutes  
Vouchers  
Public Comments  
Any other Business that may come before the Board after this Agenda is posted  
Adjournment

**TOWN BOARD MEETING  
TOWN OF TUXEDO  
Via Webex  
April 25, 2022**

**Call to Order**

\_\_\_\_\_ called to order the Town Board Meeting of April 25, 2022 at \_\_\_\_\_ pm

**Pledge of Allegiance to the Flag**

**Related presentation – update on the “Commons”**

**Public Comments on Agenda Items**

**Agenda Item #1**

**Resolution to approve Sign Permit – Tuxedo Park Library**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo approves the Tuxedo Park Library's sign permit to display their 24 x 36 advertising signs at various locations throughout the Town except at intersections with State roads.

(FYI – working on road closure with Chief Dreyer, Diane Loomis(Tuxedo Park Library Director) and Claudia Bhaktiary (Library Committee)



Tuxedo Park  
LIBRARY

*Come In. Connect.*

April 18, 2022

Mr. Ken English  
Town Supervisor  
Town of Tuxedo  
One Temple Drive  
Tuxedo Park, NY 10987

Dear Mr. English:

The Tuxedo Park Library will be hosting a Memorial Day Picnic again this year on Memorial Day, May 30, 2022 from 12:00 P.M. to 2:30 P.M. at the library premises. We are asking to have Store Road directly behind the Library closed for the duration of the activities on the 30<sup>th</sup> as well as the afternoon of Sunday the 29<sup>th</sup> when our tents will be delivered and setup.

Attached is a certificate of liability insurance listing the town as an additional insured on our policy for Memorial Day.

I also ask permission to place signs measuring approximately 24" x 36" at various locations throughout the town, except at intersections with State roads, for the period beginning May 1 through June 6, 2022. I have attached the required sign permit.

Thank you for adding this item to the agenda of your next Town Board meeting. I look forward to your response.

Sincerely yours,

Diane Loomis  
Director

cc: Police Chief, Town of Tuxedo  
Marisa Dollbaum, Town Clerk



Permit #: \_\_\_\_\_

## Sign Permit Application

### APPLICANT INFORMATION:

Name of Applicant: Tuxedo Park Library - Cathy Sandak  
Applicant's Address: 227 Route 17 PO Box 776  
Tuxedo Park, NY 10987  
Owner \_\_\_\_\_ Lessee \_\_\_\_\_ \*if lessee, please give the name of owner of property  
Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Telephone #: 845-351-2207 xt. 18  
Email Address: csandak@rals.org

### SIGN INFORMATION:

Address of proposed sign: 14 signs  
Various locations throughout the town,  
except at intersections with state roads,  
Size of Sign: 24" x 36"  
Height of Sign Above  
Ground Level: 36"  
Material to be used: thick posterboard w/ metal stands  
Dates signs will be  
displayed: May 1<sup>st</sup> through June 6, 2022

### INFORMATION REQUIRED FOR APPLICATION PROCESSING:

- One application per sign
- Submit illustrations of sign
- Submit \$25.00 fee

### FOR OFFICE USE ONLY:

Date of Application:

Receipt No:

Fee:

Signature of Approval:

Certificate of compliance  
issued to:



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Regan Agency, Inc. 463 Deer Park Ave Babylon, NY 11702 Regan Agency, Inc.	<b>631-669-3434</b>	<b>CONTACT NAME:</b> Kevin P. Regan	<b>PHONE (A/C, No, Ext):</b> 631-669-3434	<b>FAX (A/C, No):</b> 631-669-3035
	<b>E-MAIL ADDRESS:</b> _____			
<b>INSURED</b> Tuxedo Park Library Diane Loomis 227 Route 17 Tuxedo Park, NY 10987	<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
	<b>INSURER A : Arch Insurance Company</b>			<b>11150</b>
	<b>INSURER B : Hartford Accident &amp; Indemnity</b>			<b>22357</b>
	<b>INSURER C :</b>			
	<b>INSURER D :</b>			
	<b>INSURER E :</b>			

**COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: _____	X		BLPKGS0002802	11/01/2021	11/01/2022	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>3,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>3,000,000</b> \$ _____
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ \$ _____
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			BLFXS0002802	11/01/2021	11/01/2022	EACH OCCURRENCE \$ <b>2,000,000</b> AGGREGATE \$ <b>2,000,000</b> \$ _____
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	12WECAE0S26	11/01/2021	11/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>
C	<b>Disability</b>			R11218-00	11/01/2021	11/01/2022	DBL \$ <b>Statutory</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Certificate Holder is Additional insured for Annual Memorial Day Community Picnic on Monday, May 30, 2022**

**CERTIFICATE HOLDER**

TUXEDOT

Town of Tuxedo  
1 Temple Drive  
Tuxedo, NY 10604

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Tuxedo Park  
LIBRARY

*Come In. Connect.*

April 18, 2022

Ms. Marisa Dollbaum  
Tuxedo Town Clerk  
1 Temple Drive  
Tuxedo, NY 10987

Ms. Dollbaum,

Attached is a blank example of the petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library, for approval by the Tuxedo Town Board at the next regular meeting. Upon approval, we will collect the necessary signatures from eligible residents so that we can put a budget proposition on the ballot for the next general election on November 8, 2022. Signed petitions will be delivered to your office in June.

As always, many thanks for your assistance. Please let me know if you have any questions.

Sincerely,

Diane Loomis  
Library Director

**Agenda Item #2**

**Resolution to approve Form of Petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the library may circulate a form of petition for the Proposition to Increase Town Board Budgetary Allocation for the Tuxedo Park Library.



**Agenda Item #3**

**Resolution to approve part-time Account Clerk – Carey Alley**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo hereby appoints Carey Alley as part-time Account Clerk in the Office of the Town Supervisor (Civil Service #1001 - Non-Competitive) at the hourly rate of \$\_\_\_\_\_ per hour for \_\_\_\_\_ hours per week (\_\_\_\_\_ hours annually). Budget Code A1220 for \$\_\_\_\_\_.

**Department Updates:**

- Marisa –Youth Fishing Derby Sat 5/21<sup>st</sup> at Watchtower Fire Pond on Long Meadow Rd, Summer Camp registration opening soon and the dates are July 6<sup>th</sup> through August 12<sup>th</sup> – The Town is excited to announce the camp is back at the Tuxedo elementary school and kids will be able to swim at the Wee Wah Lake. The bid opening for the Train Station Restoration project is Monday, May 9<sup>th</sup> at 1pm.

**TOWN SUPERVISOR/TOWN BOARD UPDATE:**

**Monthly Report**

Supervisor English is in receipt of the following monthly report:

- Building Department

## Monthly Report March 2022

David Maikisch- Building Inspector/ Fire Inspector/Code Enforcement Office

### Issues of Importance

- 1 There were 14 Building Permit applications reviewed before the issuance of 14 Building Permits. Deborah's report lists the permit types.
- 2 There were 2 complaints this month. One was for illegal stump dumping and the other one concerned a parked unlicensed vehicle.
- 3 There were 8 on site meetings this month including:
  - Discussion about filling project to include basketball court and pool (51 Juniper)
  - Confirmation of tree removal markouts (Watchtower Site- Sterling Mine Road)
  - Summary work discussion (Brad- Restaurant)
  - Shed location discussion (48 Maplebrook)
  - Response to complaint about illegal stump dumping (Ted's Way)
  - Septic location mark out confirmation (1103 Route 17)
  - Work without permit inspection (28 Maplebrook)
  - Confirmation of Fire Code Compliance for future building (Sterling Mine Court)
  - Confirmation Tree Clearing limits (16 Deerpath)
- 4 There are continuous inquiries about the status of a proposed garbage can law and there have been inquiries about overnight parking not being enforced.
- 5 Nungin Sunwan's garbage dumpster has been updated to a locked container.

**Monthly Report March 2022****Number of Transaction and Activities Conducted for:**

David Maikisch- Building Inspector/ Fire Inspector/Code Enforcement Office

<u>Transactions/Activities</u>	<u>Number</u>
Building Permits	14
Burn Permits	0
Burn Permit Site Inspections	0
Business Permits	2
Certificate of Compliances Issued	7
Certificate of Occupancies Issued	1
Clearing & Grading Inspections	0
Clearing and Grading Permits	0
Complaint Follow-ups	2
Deck Inspection	0
Demolition Inspection	0
Electrical Permits	0
Elevator Inspections	0
Final Inspections	8
Fire Inspection Follow ups	8
Fire Safety Inspections	52
Fire Stopping Inspections	0
Footing Drain Inspection	0
Footing Inspections	0
Framing Inspections	3
Gas Line Inspection	0
Generator Inspections	0
Gravel under Slabs	1
HVAC Inspection	0
Insulation Inspection	0
New Business Permit	0
Oil Tank Installations	0
Oil Tank Removals	0
Plan Reviews	14
On-Site Meeting (Complaint)	1
On-Site Meeting (Violation)	1
On-Site Meeting (Plan Review)	3
On- Site Meeting (Site Inspection)	1
On-Site Meeting (Site Plan Review)	4
On-Site Meeting (Shed/Fence Location)	1
On-Site Meeting (Tree Removal)	1
Plumbing Final Inspections	0
Plumbing Rough-Ins	2
Plumbing under Slab	0
Pool Inspections	1
Pool Permit	0
Pre-Inspections	0
Propane Tank Installation	1
Rebar Under Slab	0
Roof Inspections	4
Septic Inspections	0
Sign Permits	0
Site Plan Reviews	0
Structure Fire Inspection	0
Trench Inspection	0
Violations Follow-ups	1
Violation Issued	0
Violation Searches	6
Wood Stove Inspections	0



# Town of Tuxedo

One Temple Drive, Tuxedo Park, New York 10987  
Phone (845) 351-4421

## All Permits issued this month

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount
February 22, 2022	22-0012	217-1-19.21	Route 72	Watchtower and Bible Tract Society NY Inc	900 Red Mills Rd, Walkkill, NY 12589	Construction - Commercial	Clearing/Grading	\$100.00
March 1, 2022	22-0011	212-7-17	101 East Village Rd	Rushcap Realty LLC	P.O. Box 656, Tuxedo, NY 10987	Construction - Residential	Alteration	\$450.00
March 15, 2022	22-0013	214-1-3	39 West Lake Dr	Gray, Kelly	39 West Lake Dr, Tuxedo Park, NY 10987	Construction - Residential	Roof	\$225.00
March 15, 2022	22-0014	211-5-2	14 Store Rd	14 Store Road LLC	1 New King St Ste 201, West Harrison, NY 10604	Construction - Commercial	Electrical	\$75.00
March 17, 2022	22-0015	212-7-7	191 East Village Rd	Cardona, Michael	P.O. Box 338, Tuxedo, NY 10987	Construction - Residential	Electrical	\$75.00
March 18, 2022	22-0016	205-1-1	1103 Route 17	Shojaelpour Shahed	13-13 Sperber RD Apt B, Fair Lawn, NJ 07410	Construction - Residential	Septic System -Upgrade/Repair/Replace	\$150.00
March 21, 2022	22-0017	215-6-1	27 Maple Brook Rd	Klosterman Peter	27 Maple Brook, Tuxedo, NY 10987	Construction - Residential	Single Family	\$1,625.00
March 21, 2022	22-0018	203-3-6	76 Clinton Rd	Hoffman Paul	76 Clinton Rd, Tuxedo, NY 10987	Construction - Residential	Electrical	\$75.00
March 21, 2022	22-0019	203-3-6	76 Clinton Rd	Hoffman Paul	76 Clinton Rd, Tuxedo, NY 10987	Construction - Residential	Fuel Tank	\$100.00
March 21, 2022	22-0020	203-3-6	76 Clinton Rd	Hoffman Paul	76 Clinton Rd, Tuxedo, NY 10987	Construction - Residential	Roof	\$170.00
March 28, 2022	22-0021	204-2-18	25 Sylvan Way	Villanueva, Dionisio	25 Sylvan Way, Tuxedo, NY 10987	Construction - Residential	Roof	\$160.00
March 28, 2022	22-0022	225-1-6	427 Bramertown Rd	Price, David	427 Bramertown Rd, Tuxedo, NY 10987	Construction - Residential	Storage Shed	\$120.00
March 30, 2022	22-0023	209-1-5.4	21 Warwick Brook Rd	Tuxedo Town of	One Temple Dr, Tuxedo, NY 10987	Construction - Commercial	Telecommunications	\$115.00
March 30, 2022	22-0024	211-17-5	52 Grove Dr	Pflizenmaler, Edward	52 Grove Dr, Tuxedo, NY 10987	Construction - Residential	Roof	\$220.00



# Town of Tuxedo

One Temple Drive, Tuxedo Park, New York 10987  
Phone (845) 351-4421

File Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use	Fee Amount
14 Permits								\$3,660.00



# Town of Tuxedo

One Temple Drive, Tuxedo Park, New York 10987  
Phone (845) 351-4421

## All Certificates for Current Year

Parcel Number	Location	Number	Certificate Date	Type
208-1-11.2	16 Cardinal Ct	22-0021	March 2, 2022	Compliance
208-1-11.2	16 Cardinal Ct	22-0022	March 2, 2022	Compliance
217-3-12	90 Juniper Ter	22-0023	March 14, 2022	Compliance
214-1-3	39 West Lake Dr	22-0024	March 18, 2022	Compliance
214-1-3	39 West Lake Dr	22-0025	March 24, 2022	Compliance
225-2-14	372 Bramertown Rd	22-0026	March 28, 2022	Compliance
212-7-17	101 East Village Rd	22-0027	March 30, 2022	Occupancy
214-1-3	39 West Lake Dr	22-0028	March 31, 2022	Compliance

**8 Certificates**



# Town of Tuxedo

One Temple Drive, Tuxedo Park, New York 10987  
Phone (845) 351-4421

## All Monthly FS Inspections

Parcel Number	Inspection Location	Owner Name	Owner Address	Inspection Type	Inspection Number	End Date	Fee Amount
209-1-7	549 Route 17	Duck Cedar Partners,	115 Jarman Rd, Monroe, NY 10950	Annual	22-0012	2022-03-10 12:30:00	\$50.00
211-4-1	9 Store Rd	9 Store Road, LLC	P.O. Box 607, Tuxedo, NY 10987	Annual	22-0013	2022-03-10 12:40:00	\$50.00
212-4-2	196 Route 17	Augusta Properties Inc	P.O. Box 2279, Norton Heights, CT 06820	Annual	22-0014	2022-03-09 08:45:00	\$50.00
201-1-52.27	21 Benjamin Meadow Rd	Dolan Peter	24 Salierno Rd, Tuxedo, NY 10987	Annual	22-0015	2022-03-16 08:00:00	\$50.00
205-1-16	1039 St Hwy 17	LeBaron, Chester	65 Spring St, Goshen, NY 10924	Annual	22-0016	2022-03-16 08:05:00	\$50.00
<b>5 Inspections</b>							<b>\$250.00</b>





# Town of Tuxedo

One Temple Drive, Tuxedo Park, New York 10987  
Phone (845) 351-4421

## Parcel Tax/Search

Parcel Number	Location	Owner Name	Date	Fee	Debit	Credit	Balance
208-1-3.6	227 Ironwood Dr	Watchtower Bible and, Tract	March 22, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
211-2-1.462	Nursery Rd	Ribando, Joseph	March 14, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
211-2-1.463	Nursery Rd	Ribando, Joseph	March 14, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
217-2-20	51 Alexander Dr	Chacko Bijo	March 8, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
217-3-20	51 Juniper Ter	Yeon, Howard	March 24, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
220-1-1.-405	405 Old Mill Rd	Ciappina, Maria	March 28, 2022		\$0.00	\$0.00	\$0.00
220-1-1.-405	405 Old Mill Rd	Ciappina, Maria	March 28, 2022	Misc Fee - Tax Parcels/Search Process	\$150.00	\$150.00	\$0.00
					\$900.00	\$900.00	\$0.00

**Resolution Accepting Minutes**

Motions made by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on April 11 and April 14, 2022.

**VOUCHERS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following vouchers, having been audited by the Town Board, are hereby approved for payment

Claim numbers:

General Fund :	\$
Part-Town Fund:	\$
Highway Town Wide :	\$
Highway Part Town	\$
Hamlet Sewer District	\$
Refuse and Garbage	\$
Trust and Agency	\$
<b>Total Abstract Amount:</b>	<b>\$</b>

**Other Business**

**PUBLIC COMMENTS**

**ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to  
adjourn the meeting at \_\_\_\_\_ pm.