

# **AGENDA**

REGULAR BI-MONTHLY TOWN BOARD MEETING  
Community Room, 1 Temple Dr., Tuxedo, NY 10987 and via Zoom  
Monday, February 27, 2023 at 7:00pm

Call to Order  
Pledge of Allegiance

Public Comment on Agenda Items

## **Agenda Items**

1. Resolution to appoint Recreation Director
2. Resolution to terminate lease agreements
3. Resolution to accept Tourism Grant
4. Resolution to approve Budget Modifications

Department Updates  
Supervisor's Update  
Town Board Update  
Minutes  
Vouchers  
Public Comments  
Other Business  
Adjournment

**TOWN BOARD MEETING  
TOWN OF TUXEDO  
Tuxedo Town Hall  
1 Temple Dr.  
And via Zoom  
February 27, 2023**

**Call to Order**

\_\_\_\_\_ called to order the Town Board Meeting of February 27, 2023 at \_\_\_\_\_pm.

**Pledge of Allegiance to the Flag**

**Public Comments on Agenda Items**

**Agenda Item #1 - Resolution to appoint Recreation Director**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo hereby approves the appointment of Kathleen Metcalf for the position of Part-Time Recreation Director with a start date of March 6, 2023 at the hourly rate of \$30.04 from budget line A.7020.100.0000.

**Agenda Item #2 - Resolution to terminating tenancies**

Whereas the Town has been leasing space at the Highway Garage to a company named PAINTING & SANDBLASTING, INC. of P.O.BOX 566 Suffern, New York 10901 and to a company named ENGINES PLUS, INC. of 2 Van Orden Avenue, Suffern, New York; and

Whereas the two leases have expired, with the tenancies being converted to month-to-month tenancies; and

Whereas the Town wants to explore new options for the property and areas leased; and

Whereas the leases provided the Town could terminate the tenancies on thirty (30) days' notice;

Now Therefore Be It Resolved that:

1. The Town Board hereby elects to terminate the aforesaid tenancies effective March 31<sup>st</sup>.
2. That the Tenants shall have until May 1, 2023 to vacate and restore the premises.
3. That the Supervisor and the Attorney for the Town take all actions required to effectuate this resolution.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing resolution was adopted on a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays

**Agenda Item #3 - Resolution accept Municipal Tourism Grant from Orange County**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo hereby accepts the Municipal Tourism Grant in the amount of \$4,950.00 and authorizes the Town Supervisor to sign the agreement upon review from Town Attorney, Howard Protter.

Dear Deirdre,

Orange County is pleased to inform you that the Town of Tuxedo has been awarded a Municipal Tourism Grant in the amount of \$4,950.00.

We thank the Town of Tuxedo for its application, and for its continued efforts to host great events that are such an asset to the community. Best of luck with this event and those to follow.

We look forward to working with you again.

**Agenda Item #4 - Resolution to approve Budget Modifications**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Town Board of the Town of Tuxedo hereby authorizes the budget modifications as proposed by the letter from Andrew Arias dated February 7, 2023.

**TO Tuxedo  
Proposed Year End Budget Modifications  
December 2022**

Account	Description		
	<b>Revenues</b>	<b>Decrease</b>	<b>Increase</b>
A2653	Sale of Fuel		25,000.00
A2680	Insurance Recoveries		20,000.00
A3005	Mortgage Tax		80,000.00
A599	Fund Balance		215,500.00
	<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
A1010.4	Town Board - Contractual	5,000.00	
A1110.4	Justice -Contractual	2,500.00	
A1220.1	Supervisor - Personnel	28,500.00	
A1410.1	Town Clerk - Personnel	3,000.00	
A1420.4	Attorney - Contractual	18,000.00	
A1440.4	Engineer - Contractual		25,000.00
A1620.1	Dirt Pile - Personnel	9,500.00	
A1620.4	Operations of Plant - Contractual	70,000.00	
A1670.4	Central Printing & Mailing	1,500.00	
A1690.4	Central Fuel Services	130,000.00	
A3310.4	Traffic Control - Equipment	5,000.00	
A4540.401	Ambulance-Contractual	5,000.00	
A5010.4	Supt of Highways - Contractual	3,500.00	
A5132.4	Garage - Contractual	45,000.00	
A5182.4	Street Lighting Contractual	4,500.00	
A7110.1	Parks - Personnel	3,500.00	
A7310.4	Youth Programs - Contractual	11,500.00	

**TO Tuxedo  
Proposed Year End Budget Modifications  
December 2022**

A9030.8	Social Security	10,500.00	
A9035.8	Medicare	3,000.00	
A9060.8	Health Insurance	6,000.00	
A9710.6	Serial Bond Principal	10,000.00	
A9710.7	Serial Bond Interest		10,000.00
<b>TOTALS GENERAL A FUND</b>		<b>375,500.00</b>	<b>375,500.00</b>
Expenditures		Increase	Decrease
B3120.1	Police - Personnel		46,500.00
B3120.4	Police - Contractual	20,000.00	
B3620.1	Safety Inspection - Personnel	14,000.00	
B3620.4	Safety Inspection - Contractual	2,500.00	
B9040.8	Workers Compensation	5,000.00	
B9060.8	Health Insurance	5,000.00	
<b>TOTALS GENERAL B FUND</b>		<b>46,500.00</b>	<b>46,500.00</b>
Revenues		Decrease	Increase
DA2680	Insurance Recoveries		8,400.00
DA599	Fund Balance		102,100.00
Expenditures		Increase	Decrease
DA5130.2	Machinery - Contractual	11,500.00	
DA5130.4	Machinery - Contractual	40,000.00	

**TO Tuxedo  
Proposed Year End Budget Modifications  
December 2022**

DA5142.1	Snow Removal - Personnel	39,000.00	
DA9040.8	Workers Compensation	7,000.00	
DA9785.6	Installment Debt Principal	13,000.00	
<b>TOTALS HIGHWAY DA FUND</b>		<b>110,500.00</b>	<b>110,500.00</b>
Revenues		Decrease	Increase
DB599	Fund Balance		53,000.00
Expenditures		Increase	Decrease
DB5110.1	General Repairs - Personnel		14,000.00
DB5112.2	Improvements - Capital Outlay	60,000.00	
DB5140.4	Brush & Weeds - Contractual	5,000.00	
DB9040.8	Workers Compensation	2,000.00	
<b>TOTALS HIGHWAY DB FUND</b>		<b>67,000.00</b>	<b>67,000.00</b>
Revenues		Decrease	Increase
SR2 599	Fund Balance		5,500.00
Expenditures		Increase	Decrease
SR2 8160.4	Refuse & Garbage Contractual	5,500.00	
<b>TOTALS REFUSE FUND</b>		<b>5,500.00</b>	<b>5,500.00</b>

**TO Tuxedo  
Proposed Year End Budget Modifications  
December 2022**

<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
SS8130.1	Sewage Treatment - Personnel	2,000.00	
SS8130.4	Sewage Treatment - Contractual		2,000.00
<b>TOTALS SEWER FUND</b>		<b>2,000.00</b>	<b>2,000.00</b>

**Department Updates:**

**TOWN SUPERVISOR/TOWN BOARD UPDATE:**

**MINUTES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on February 13, 2023.

**VOUCHERS**

Below are any vouchers exceeding \$5000. As you will notice, taxes collected for Fire, Library and Sewer have been passed through appropriately and are for the amounts approved in the 2023 budget.

2012921207	Wilmington Trust	2,219,852.00	Tuxedo Farms Sewer District
2012921208	Tuxedo Joint Fire District	887,414.00	Remit 2023 Taxes Collected
2012921209	Tuxedo Park Library	600,602.00	Remit 2023 Taxes Collected
2012921229	Benistar	5,354.14	March Retiree Medical/Rx
2012921231	Global Montello	14,021.61	January Fuel
2012921233	W.E. Timmerman Company	5,304.63	Highway Parts
2012921245	Global Montello	7,350.95	January Diesel
2012921246	Environmental Consultants, Inc.	8,411.16	Wastewater Treatment Facility Jan 2023
2012921252	MVP Healthcare	5,661.24	Town Hall Medical- March 2023
2012921258	IBEW Local 363 Welfare Fund	13,440.00	Highway Health & Welfare January 2023

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012921206 through 2012921258

General Fund:	\$57,151.46
Part-Town Fund:	\$2,655.20
Highway Town Wide:	\$18,856.01
Highway Part Town	\$12,545.06
Hamlet Sewer District	\$8,411.16
Refuse and Garbage Disposal	\$0
Trust and Agency	\$0
<b>Total Abstract Amount:</b>	<b>\$99,618.89</b>

**2023 Taxes Collected and Dispersed**

Hamlet Sewer District:	\$55,050.00
Tuxedo Farms Sewer District:	\$2,164,827.00
Trust and Agency:	\$1,488,016.0
<b>Total Abstract Amount:</b>	<b>\$3,707,868.00</b>



**PUBLIC COMMENTS**

**OTHER BUSINESS**

**ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to  
adjourn the meeting at \_\_\_\_\_pm.