

**Regular Town Board Meeting  
Town of Tuxedo  
1 Temple Dr. , Tuxedo, NY 10987  
And via Zoom  
February 27, 2023**

Supervisor English called to order the Town Board Meeting of February 27, 2023 at 7:02pm.

The meeting was opened by a pledge of allegiance to the flag.

Town Board Members Present:	Mr. Kenneth English	Supervisor
	Mrs. Michele Lindsay	Deputy Supervisor (via Zoom)
	Ms. Maria May	Councilmember
	Mr. Jay Reichgott	Councilmember
	Ms. Deirdre Murphy	Councilmember (via Zoom)

Town Board Member Absent:       None

**Recording Secretary:** Marisa Dollbaum   Town Clerk

**Other Town Officials Present:**

Mr. Howard Protter, Town Attorney (via Zoom); Mr. Robert Dollbaum, Highway Superintendent

**Pledge of Allegiance to the Flag**

**Public Comments on Agenda Items**

There were no public comments.

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**Agenda Item #1 - Resolution to appoint Recreation Director**

RESOLVED, On a motion made by Supervisor English, seconded by Councilmember May, that the Town Board of the Town of Tuxedo hereby approves the appointment of Kathleen Metcalf for the position of Part-Time Recreation Director with a start date of March 6, 2023 at the hourly rate of \$30.04 from budget line A.7020.100.0000.

<b>ON ROLL-CALL VOTE;</b>	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Councilmember:	Deirdre Murphy	Aye

**Agenda Item #2 - Resolution to terminating tenancies**

Whereas the Town has been leasing space at the Highway Garage to a company named PAINTING & SANDBLASTING, INC. of P.O.BOX 566 Suffern, New York 10901 and to a company named ENGINES PLUS, INC. of 2 Van Orden Avenue, Suffern, New York; and

Whereas the two leases have expired, with the tenancies being converted to month-to-month tenancies; and

Whereas the Town wants to explore new options for the property and areas leased; and

Whereas the leases provided the Town could terminate the tenancies on thirty (30) days' notice;

Now Therefore Be It Resolved that:

1. The Town Board hereby elects to terminate the aforesaid tenancies effective March 31<sup>st</sup>.
2. That the Tenants shall have until May 1, 2023 to vacate and restore the premises.

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3. That the Supervisor and the Attorney for the Town take all actions required to effectuate this resolution.

On a motion made by Supervisor English, seconded by Councilmember Reichgott the foregoing resolution was adopted on a vote of 5 ayes and 0 nays.

**Agenda Item #3 - Resolution accept Municipal Tourism Grant from Orange County**

RESOLVED, On a motion made by Supervisor English, seconded by Councilmember Murphy, that the Town Board of the Town of Tuxedo hereby accepts the Municipal Tourism Grant in the amount of \$4,950.00 and authorizes the Town Supervisor to sign the agreement upon review from Town Attorney, Howard Protter.

<b>ON ROLL-CALL VOTE;</b>	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Councilmember:	Deirdre Murphy	Aye

**Agenda Item #4 - Resolution to approve Budget Modifications**

RESOLVED, On a motion made by Supervisor English, seconded by Councilmember May, that the Town Board of the Town of Tuxedo hereby authorizes the budget modifications as proposed by the letter from Andrew Arias dated February 7, 2023.

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**TO Tuxedo  
Proposed Year End Budget Modifications  
December 2022**

Account	Description		
	<b>Revenues</b>	<b>Decrease</b>	<b>Increase</b>
A2653	Sale of Fuel		25,000.00
A2680	Insurance Recoveries		20,000.00
A3005	Mortgage Tax		80,000.00
A599	Fund Balance		215,500.00
	<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
A1010.4	Town Board - Contractual	5,000.00	
A1110.4	Justice -Contractual	2,500.00	
A1220.1	Supervisor - Personnel	28,500.00	
A1410.1	Town Clerk - Personnel	3,000.00	
A1420.4	Attorney - Contractual	18,000.00	
A1440.4	Engineer - Contractual		25,000.00
A1620.1	Dirt Pile - Personnel	9,500.00	
A1620.4	Operations of Plant - Contractual	70,000.00	
A1670.4	Central Printing & Mailing	1,500.00	
A1690.4	Central Fuel Services	130,000.00	
A3310.4	Traffic Control - Equipment	5,000.00	
A4540.401	Ambulance-Contractual	5,000.00	
A5010.4	Supt of Highways - Contractual	3,500.00	
A5132.4	Garage - Contractual	45,000.00	
A5182.4	Street Lighting Contractual	4,500.00	
A7110.1	Parks - Personnel	3,500.00	
A7310.4	Youth Programs - Contractual	11,500.00	

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**December 2022**

A9030.8	Social Security	10,500.00	
A9035.8	Medicare	3,000.00	
A9060.8	Health Insurance	6,000.00	
A9710.6	Serial Bond Principal	10,000.00	
A9710.7	Serial Bond Interest		10,000.00
<b>TOTALS GENERAL A FUND</b>		<b>375,500.00</b>	<b>375,500.00</b>
<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
B3120.1	Police - Personnel		46,500.00
B3120.4	Police - Contractual	20,000.00	
B3620.1	Safety Inspection - Personnel	14,000.00	
B3620.4	Safety Inspection - Contractual	2,500.00	
B9040.8	Workers Compensation	5,000.00	
B9060.8	Health Insurance	5,000.00	
<b>TOTALS GENERAL B FUND</b>		<b>46,500.00</b>	<b>46,500.00</b>
<b>Revenues</b>		<b>Decrease</b>	<b>Increase</b>
DA2680	Insurance Recoveries		8,400.00
DA599	Fund Balance		102,100.00
<b>Expenditures</b>		<b>Increase</b>	<b>Decrease</b>
DA5130.2	Machinery - Contractual	11,500.00	
DA5130.4	Machinery - Contractual	40,000.00	

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DA5142.1	Snow Removal - Personnel	39,000.00	
DA9040.8	Workers Compensation	7,000.00	
DA9785.6	Installment Debt Principal	13,000.00	
<b>TOTALS HIGHWAY DA FUND</b>		<b>110,500.00</b>	<b>110,500.00</b>
	<b>Revenues</b>	<b>Decrease</b>	<b>Increase</b>
DB599	Fund Balance		53,000.00
	<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
DB5110.1	General Repairs - Personnel		14,000.00
DB5112.2	Improvements - Capital Outlay	60,000.00	
DB5140.4	Brush & Weeds - Contractual	5,000.00	
DB9040.8	Workers Compensation	2,000.00	
<b>TOTALS HIGHWAY DB FUND</b>		<b>67,000.00</b>	<b>67,000.00</b>
	<b>Revenues</b>	<b>Decrease</b>	<b>Increase</b>
SR2 599	Fund Balance		5,500.00
	<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
SR2 8160.4	Refuse & Garbage Contractual	5,500.00	
<b>TOTALS REFUSE FUND</b>		<b>5,500.00</b>	<b>5,500.00</b>

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Expenditures		Increase	Decrease
SS8130.1	Sewage Treatment - Personnel	2,000.00	
SS8130.4	Sewage Treatment - Contractual		2,000.00
<b>TOTALS SEWER FUND</b>		<b>2,000.00</b>	<b>2,000.00</b>

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**ON ROLL-CALL VOTE;** Supervisor: Kenneth English Aye  
 Deputy Supervisor: Michele Lindsay Aye  
 Councilmember: Maria May Aye  
 Councilmember: Jay Reichgott Aye  
 Councilmember: Deirdre Murphy Aye

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**Department Updates:**

- Marisa Dollbaum, Town Clerk, addressed the limitations with the current phone system at Town Hall. She asked the Board to consider an upgrade and will forward the contract and details for them to review.
- Robert Dollbaum, Highway Superintendent, said his department is preparing for the upcoming snow storm tonight. There is a predicted snow storm for this Thursday and Friday as well. They are almost done with the tree trimming and pruning.

**TOWN SUPERVISOR/TOWN BOARD UPDATE:**

- Town Supervisor English continues to work on the issues with the sewer plant with Highway Superintendent Dollbaum, Councilmember Reichgott and Town Engineer Sean Hoffman. Superintendent Dollbaum recently had all of the man holes opened to see where the extra water flow is coming from.
- Councilmember Reichgott said the draft of the required sewer law will be ready to introduce at the second meeting in March. This sewer law is part of the consent order by the DEC.
- Councilmember May worked on the recruitment of the Recreation Director.
- Deputy Supervisor Lindsay attended a debt issuance class at the AOT conference, tax credits for solar projects
- Councilmember Murphy said there is a list of projects for the tourism grant. She worked with Councilmember May to recruit for a Recreation Director. Letter was sent to NYSDOT to request putting a school speed zone on Route 17.



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**MINUTES**

RESOLVED, On a motion made by Supervisor English, seconded by Councilmember Reichgott to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on February 13, 2023.

**ON ROLL-CALL VOTE;** Supervisor: Kenneth English Aye  
 Deputy Supervisor: Michele Lindsay Aye  
 Councilmember: Maria May Aye  
 Councilmember: Jay Reichgott Aye  
 Councilmember: Deirdre Murphy Aye

**VOUCHERS**

Below are any vouchers exceeding \$5000. As you will notice, taxes collected for Fire, Library and Sewer have been passed through appropriately and are for the amounts approved in the 2023 budget.

2012921207	Wilmington Trust	2,219,852.00	Tuxedo Farms Sewer District
2012921208	Tuxedo Joint Fire District	887,414.00	Remit 2023 Taxes Collected
2012921209	Tuxedo Park Library	600,602.00	Remit 2023 Taxes Collected
2012921229	Benistar	5,354.14	March Retiree Medical/Rx
2012921231	Global Montello	14,021.61	January Fuel
2012921233	W.E. Timmerman Company	5,304.63	Highway Parts
2012921245	Global Montello	7,350.95	January Diesel
*2012921246	Environmental Consultants, Inc.	8,411.16	Wastewater Treatment Facility Jan 2023
2012921252	MVP Healthcare	5,661.24	Town Hall Medical- March 2023
2012921258	IBEW Local 363 Welfare Fund	13,440.00	Highway Health & Welfare January 2023

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RESOLVED, On a motion made by Supervisor English, seconded by Councilmember May, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012921206 through 2012921258

General Fund:	\$57,151.46
Part-Town Fund:	\$2,655.20
Highway Town Wide:	\$18,856.01
Highway Part Town	\$12,545.06
Hamlet Sewer District	\$8,411.16
Refuse and Garbage Disposal	\$0
Trust and Agency	\$0
<b>Total Abstract Amount:</b>	<b>\$99,618.89</b>

**2023 Taxes Collected and Dispersed**

Hamlet Sewer District:	\$55,050.00
Tuxedo Farms Sewer District:	\$2,164,827.00
Trust and Agency:	\$1,488,016.0
<b>Total Abstract Amount:</b>	<b>\$3,707,868.00</b>

<b>ON ROLL-CALL VOTE;</b>	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Councilmember:	Deirdre Murphy	Aye

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**OTHER BUSINESS**

RESOLVED, On a motion by Councilmember Reichgott, Seconded by Supervisor English to appoint Abigail Klein as a seasonal intern position for a term of 8 weeks, not to exceed 17.5 hours per week (140 hours) at the rate of \$25.00 per hour from budget line A5010.1.

<b>ON ROLL-CALL VOTE;</b>	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Councilmember:	Deirdre Murphy	Aye


**PUBLIC COMMENTS**

- Resident Sue Scher thanked the board for addressing the Recreation Department and asked if an Advisory Committee could be reinstated. The Board said that was the plan.

**ADJOURNMENT**

RESOLVED, On a motion made by Supervisor English seconded by Councilmember May, to adjourn the meeting at 8:02pm.

<b>ON ROLL-CALL VOTE;</b>	Supervisor:	Kenneth English	Aye
	Deputy Supervisor:	Michele Lindsay	Aye
	Councilmember:	Maria May	Aye
	Councilmember:	Jay Reichgott	Aye
	Councilmember:	Deirdre Murphy	Aye

Respectfully submitted,  
  
Marisa Dollbaum  
Town Clerk  
Town of Tuxedo