

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

Supervisor McMillen called to order the Town Board Meeting of February 26, 2024 at 7:00pm.

The meeting was opened by a pledge of allegiance to the flag.

Town Board Members Present:	Mr. Dave McMillen	Supervisor
	Mr. Rick Marsh	Deputy Supervisor
	Ms. Deirdre Murphy	Councilmember
	Mr. Chris Kasker	Councilmember

Town Board Member Absent: None

Recording Secretary: Marisa Dollbaum Town Clerk

Other Town Officials Present in person:

Sgt. Doug Russell, Police Officer Tierney, Police Officer Citriniti

Other Town Officials Present via Zoom:

Mr. Howard Protter, Town Attorney; Mr. Robert Dollbaum, Highway Superintendent; Mr. Howard Zukof, Board of Assessment Review Member

Public Comment(s) on Agenda Items

There were no public comments.

Agenda Item #1 - Resolution Authorizing Procurement of Telephones and Telephone System

Whereas, the Town of Tuxedo recognizes the need for an updated telecommunications system to efficiently serve its residents and facilitate town operations, and

Whereas, the procurement of telephones and a telephone system is necessary to modernize communication infrastructure and the necessary systems are available through the New York State Bid list of approved vendors and contracts, and

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

Whereas, the Town Board has reviewed available systems and has identified the proposal from Avaya and Global Supply Inc. and determined it represents the best solution to meet the town's needs,

Now, therefore, be it resolved that the Town Board of the Town of Tuxedo hereby authorizes the procurement of telephones and a telephone system in accordance with the proposal dated February 7, 2024, annexed to this resolution, and

Be it further resolved that the Town Supervisor is authorized to take all necessary actions to execute contracts, make payments, and otherwise carry out the procurement process in compliance with applicable laws and regulations.

On a motion made by Supervisor McMillen and seconded by Deputy Supervisor Marsh, the foregoing resolution was adopted on a vote of 4 ayes and 0 nays.

Agenda Item #2 – Resolution to adopt Town of Tuxedo Travel Policy

WHEREAS, the Town of Tuxedo must establish and maintain policies and procedures to set standards for internal controls and guidelines to carry out related procedures; and

WHEREAS, the Town now desires to adopt a resolution approving a Travel Policy; and

NOW, THEREFORE, BE IT RESOLVED, the Town adopts the Travel Policy annexed to this resolution to be incorporated into the Town of Tuxedo's Employment Practices Compliance Manual

On a motion made by Supervisor McMillen and seconded by Deputy Supervisor Marsh, the foregoing resolution was adopted on a vote of 4 ayes and 0 nays.

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

Department Updates

- Deputy Supervisor Marsh read the monthly report submitted by Chief Trazino for the Police Department.
- Highway Superintendent Robert Dollbaum said his department continues to trim trees on Benjamin Meadow Rd. They also continue with maintenance on their vehicles and equipment.

Presentation on Tree City USA

Christopher Gow and Chiu Yin Hempel shared a presentation on how the Town of Tuxedo can receive an annual Tree City recognition. The Town would have to meet the following requirements:

1. Maintaining a tree board or department
2. Having a community tree ordinance
3. Spending at least \$2 per capita on urban forestry
4. Celebrating Arbor Day

Discussion Items

1. Ceiling Repairs at Town Hall

The Town Board approved various ceiling repairs in Town Hall at the meeting on February 12, 2024. Deputy Supervisor Marsh contacted the company and they will begin the work in the next few weeks.

2. Summer Concert Series

Deputy Supervisor Marsh arranged for two bands to play at Powerhouse Park this Summer. Uncle Shoehorn is scheduled for June 15th and Touch of Gray for July 27th. There is no entry fee for the concerts. The Tuxedo/Sloatsburg Boy Scouts will be selling hot dogs and drinks. The Town is looking for local vendors to participate. A flyer was posted on the Town's website and Facebook page. He asked that anyone interested in participating can send him an email at rmarsh@tuxedogov.org.

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

3. Update to Parks and Recreation Town Code

The current Parks and Recreation chapter in the Town code needs to be updated. Fee categories will be added for facility and park rentals. Deputy Supervisor Marsh will circulate a draft for the other Board members to review.

4. Discussions with PIPC for Town Recreation Site

Supervisor McMillen and Deputy Supervisor Marsh met with PIPC officials to look at potential sites to use for lake front access for Tuxedo residents. PIPC is also interested in acquiring some parcels owned by the Town so they will continue with discussions.

5. Enterprise Fleet Leases for Police and Highway Vehicles

Deputy Supervisor Marsh submitted the current Town vehicle inventory to Enterprise Fleet. Enterprise will send a replacement plan and the Town will review the costs. The goal is the replace Town vehicles in a timely manner while being fiscally responsible.

Monthly Reports

Supervisor McMillen is in receipt of the following monthly reports:

- Justice Court

Town Supervisor/Town Board Updates

- Councilmember Murphy is scheduling interviews for the three companies that responded to the Hamlet Revitalization RFP. She took the newly formed Hamlet Revitalization Committee for a tour around the Hamlet. The Committee will help award the bid after the interview process. A survey was sent to residents to help complete the Greenway Study and the results will be shared shortly. A landscape architect was hired to help with design concepts at Powerhouse Park.
- Supervisor McMillen said he is looking to acquire a piece of land to add a municipal parking lot. He announced the Town was selected to be part of a documentary called “Humans of the World”, which will film two 65-minute segments. He also said Governor Hochul selected Tuxedo to be the “Gem of NY” for a one-year period.

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

Minutes

On a Motion made by Supervisor McMillen, seconded by Deputy Supervisor Marsh, to accept the Minutes of the Regular Bi-Monthly Town Board Meeting held on February 12, 2024.

The foregoing resolution was adopted on a vote of 4 ayes and 0 nays.

VOUCHERS

Below are the vouchers totaling \$5000 or greater:

2012922894	H2O Innovation, Operation & Maintenance	7,017.59	January Monthly Fee & Testing
2012922897	Global Montello	8,418.96	Diesel & Fuel- Delivery #2 January
2012922919	Office of the State Comptroller	20,921.00	December Court Fines & Fees
2012922922	IWS of New York	32,441.09	January Garbage & Recycling
2012922931	TAM Enterprises	14,400.00	Train Station Final Payment
2012922932	Electrolock, Inc.	11,950.00	Install Security Panic Alarms and Monitors
2012922934	Global Montello	6,739.63	Diesel & Fuel- Delivery #1 February
2012922937	J&G Law, LLP	7,255.83	February 2024 Legal Fees
2012922938	Benistar	5,484.05	Retiree Health
2012922949	Wright Risk Management	5,100.00	Administration of WC Tail Claims
2012922951	IBEW Local 363	13,440.00	Highway Health Insurance February
2012922953	NYS Employees Health Insurance	93,594.48	Jan/Feb Police & Retiree Health

On a motion made by Supervisor McMillen, seconded by Deputy Supervisor Marsh, that the following vouchers, having been audited by the Town Board, are hereby approved for payment:

Claim numbers: 2012922894 through 2012922953

General Fund:	\$94,798.89
Part-Town Fund:	\$90,447.74
Highway Town Wide:	\$32,411.42
Highway Part Town	\$1,983.33
Refuse and Garbage	\$32,441.09
Hamlet Sewer District	\$8,179.09
Trust and Agency	\$0
<u>Total Abstract Amount:</u>	\$260,261.56

The foregoing resolution was adopted on a vote of 4 ayes and 0 nays.

Regular Town Board Meeting
Town of Tuxedo
1 Temple Dr., Tuxedo, NY 10987
And via Zoom
February 26, 2024

PUBLIC COMMENTS

- Resident Jerry Mottola asked about the status of the space located next to the Tuxedo Post Office to potentially be used for a municipal parking lot. Deputy Supervisor Marsh recently walked the area with the Tuxedo Post Master. The Town is now waiting to hear back from the Post Master in Washington, D.C.
- Claudia Bakthiary asked about the outcome of the financial audit from the NYS Comptroller. Supervisor McMillen said a report would be available soon, but the Town was financially stable. She also asked if the Chief of Police would leave his position if he gets elected as a Village of Greenwood Lake Trustee. Attorney Protter said there is not a conflict of interest.
- Evelyn David asked if anyone reached out to Sloatsburg DEP to see if they have cleaned up the Ramapo River. Deputy Supervisor Marsh said he would follow up with Highway Superintendent Dollbaum

Executive Session

Supervisor McMillen made a motion to enter into an Executive Session to discuss personnel matters at 8:11pm.

Supervisor McMillen made a motion to exit the Executive Session and return to the Public Meeting at 9:10pm.

No action was taken.

ADJOURNMENT

On a motion made by Supervisor McMillen seconded by Deputy Supervisor Marsh, to adjourn the meeting at 9:10pm.

The foregoing resolution was adopted on a vote of 4 ayes and 0 nays.

Respectfully submitted,

Marisa Dollbaum

Town Clerk
Town of Tuxedo